Approved

New Humble Community School Association
Minutes from Regular Board Meeting
Tuesday, September 22, 2026

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn

Board Advisor: Megan Olynyk

Superintendent: Rick Cusson

Public Attendance

1. Call to order 6:32 pm - Amie Meunier
2. Land Acknowledgement - Amie Meunier
3. Welcome - Amie Meunier
4. Review and approval of agenda - Amie Meunier

Motion (001-26/27) Motion to approve the meeting agenda as adjusted. - Kelsey Huber, Second, Amie Meunier - Carried.

5. Review previous minutes from June

Motion (002-26/27) Motion to approve June 2026 NHCSA Regular Board Meeting minutes. - Kelsey Huber, Second, Kristen Kuhn - Carried.

6. NHCS Student Recognition - Amie Meunier –
    a. NHCSA is proud to recognize the Muddy Boots Awards, sleeves rolled up boots on the ground students embrace hands on discovery real understanding while getting a little messy along the way.
7. NHCS Staff Recognition - Rick Cusson and Amanda Clark
    a. Chantel Stasiewich joined the New Humble team last year and fully embraced the Humble Charter by incorporating hands-on learning experiences from candle making, creative activities and embraced the wonders of outside lessons, frequently taking her class outdoors.

b. We recognize Ms. Sandy's ability to connect with all students, she has a big heart and dives into whatever is thrown her way.

8. Chair Update - Amie Meunier
    a. Welcome Mr. Cusson to his first Board meeting and the first meeting of the school year. A summary of highlights as NHCSA looks at the year ahead, look forward to working closely with administration, focus on goals and strategic priorities, the strong sense of community to come together and continue to contribute. Staff service awards will be presented in October to celebrate our dedicated staff. The Board is currently working on defining the purpose and terms of reference for the Division Committees.

9. Superintendent's/Administrators Report - Rick Cusson and Amanda Clark
    a. Thank you for the welcome to the Humble Herd. We'd like to welcome the following staff Tanya Auclair in ECS, Melanie Prager to Foods Services, Shannon O'Boyle EA and custodian Lindsay Allard.
    b. Brief update on Bill 25, administration is working with staff to ensure they are aware of the framework component that is effective September 1, 2026 and December 1, 2026.
    c. Charter schools may now have the opportunity to apply for permanent status. Alberta Education and Childcare Field Service visit in October.
    d. Amanda Clark -
        i. As an outcome of last years Charter Development Committee a team of staff have created NHCSA Charter based STEM kits for either the class or division and will start introducing them over the next few months.
        ii. Communication improvement utilizing walkie talkies to communicate throughout the day, no longer relying on cell phones.
        iii. Last Friday professional development day focused on learning and development as a team. Topics included positive school culture, medicine wheel session, Hour Zero training, charter focused activities, leadership, junior high and scope and sequence.

iv. The SEED Day committee will plan seed days for the year. The upcoming SEED Day working with Eagle Point Blue Rapids.

10. Agriculture & Environment Managers Report - Samantha Besler
    a. Summer chores went really well, student chore days were also successful. Even with summer chores could not get a handle on the garden with the weather. Improvements to the barnyard, security system working well. Broiler chicks were picked up at the end of August, the sheep returned last week and the ram will be arriving in October. Heifers will be placed for sale on a times auction. Students have decided to have heifers again this year. The barnyard is busy with lessons. Multiple projects in progress.

11. Parent's Society Report - Ileea Auclair
    a. At the September AGM the society welcomed both existing and new directors, two positions continue to be available. Fundraising update includes Davidson Orchard. The society will continue to work with the Principal and School Council to plan events. Thank you to all volunteers for their time and expertise, NHCSA, School Council, staff and parents.

12. School Council Report - Miriam Oullette (Presented by Kristen Kuhn)
    a. At the September AGM the Chair position Miriam Oullette, the Vice Chair Jaquline Carlson and the Secretary position remained open. The School Council will focus on strengthening connections to junior high students and parents, improved use of ASCA tools and bringing in speakers.

13. Committees Report
    a. Division Committees Status - Amie Meunier
        i. As we look ahead, what each committee is intended to accomplish, target to present in upcoming months.
    b. Finance & Audit Committee - Kristen Kuhn

i. Board financial oversight. A request for volunteers will be communicated next month.

c. Charter Development Committee - Kelsey Huber
    i. CDC Committee will strike in April 2027 with two meetings to review barnyard and charter projects.
d. Facility Committee - Megan Olynyk
    i. As the Capital Planning request will not change and we are actively working on the Schools Now project a Facility Committee will not be required this year.
e. Fundraising & Sponsorship Committee - Kristen Kuhn
    i. Focus is the Hand in Hand fundraiser and will be chaired by Megan Olynyk
f. Rewards & Recognition Committee - TBD
    i. The purpose of this committee is to recognize students and staff. With active processes in place it is to be determined if the committee is required this year.
g. Board Director Development and Recruitment Committee
    i. This committee will commence in the New Year as the NHCSA OGM is in May. Intended for those interested in joining the board, it provides a birds eye view into the roles and responsibilities, commitments and understanding of the role of a Director.

14. Treasurer's Report - Sara Cook Presented by Megan Olynyk
    a. Monthly Report -
        i. At the start of a new fiscal year, quarterly reports will provide updates on NHCSA financial status. 25/26 Audit work is underway.
        ii. Quarterly Administrative Reports presented.

Motion (003-26/27) Motion to approve the quarterly administrative reports. - Amie Meunier, Second, Kristen Kuhn - Carried.

b. Nutrition Grant Update -
    i. The 2026-2027 Nutrition Program is well underway. Reporting requirements for the grant have been adjusted and include more detailed information. Jeff Chambers, Sara Cook and Amanda Clark worked together to ensure the detailed information and plan were provided for the grant.
c. IMR/CMR -

    IMR/CMR funding for this facility was provided to NHCSA by BGSD. This funding model changed for this fiscal year and NHCSA was required to use any of the previous IMR/CMR funding by August 31, 2026. The administration and school staff completed multiple projects to utilize the remaining funds.
d. The 25/26 Leduc County Community Grant was utilized to flood the outdoor skating rink and host a community skate event. The expenses exceeded the grant amount for 25/26. NHCSA appreciates the opportunity to apply for this grant and work with Leduc County to provide a winter community event.

Motion (004-26/27) Motion to approve an application for $1500 to Leduc County 2026/2027 Community Association Grant. - Kelsey Huber, Second, Kristen Kuhn - Carried.

15. Unfinished Business -
    a. Schools Now - Megan Olynyk
        i. NHCSA is waiting on site fit tests to provide to Alberta Education and Childcare and Alberta Infrastructure.
    b. Highway 795 Speed Pilot Update - Amie Meunier
        i. Thank you to MLA, Leduc County, parents and the community for the high speed zone advocacy. ATEC continues to work with the supplier to address the brightness of the signage. Please continue to report any concerns to school Secretary Colleen Zimmerman.
16. New Business

Approved

a. ASCA Grant - ASCA Grant confirmation will be followed up on and an update provided to the School Council.

17. Ratification of Electronic Motions Passed
    a. Motion (086-25/26): I would like to make a motion for NHCSA to cover the cost of the $125.00 ASCA membership fees for School Council for the 2026/2027 school year.
    b. Motion (085-25/26): I would like to make the motion to adjust the 26/27 Kindergarten calendar to add October 16th, and October 30th, 2026 and remove June 4, and June 18, 2027

18. Questions Open Floor
    a. Confirmed student currently at 211.
    b. The counseling program will continue for 26/27 school year.
    c. Alberta Public Charter Schools (APCS) AGM in November and upcoming Charterverse Conference.

19. Closing remarks from Board Chair Amie Meunier

20. Adjournment 7:45 pm next meeting October 21, 2026

Approved: 

Date: October 21, 2026

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Board Advisor: Megan Olynyk

Superintendent: Rick Cusson

1. Call to order 8:01 pm - Amie Meunier
2. Furniture and Equipment - Megan Olynyk
    a. As part of the September's Treasurer's Report a consideration for allocation of a Furniture and Equipment budget for administration was to be requested.

Motion (005-26/27) to approve a $50,000 budget for Mrs. Clark for furniture and equipment as outlined in the funding manuals. - Kristen Kuhn, Second Kelsey Huber - Carried

3. Agriculture and Charter - Megan Olynyk
    a. As part of the September's Treasurer's Report a consideration for allocation of a Fundraising and Sponsorship supported charter programming budget for administration was to be requested.

Motion (006-26/27) to approve a $25,000 budget supported by Fundraising and Sponsorship revenue for Mrs. Clark and Mrs. Besler to purchase equipment and supplies for the Charter Program. - Kristen Kuhn, Second Kelsey Huber - Carried

4. Adjournment 8:13 pm

Approved:  Date: October 21, 2026