

Approved

**New Humble Community School Association
Minutes from Regular Board Meeting
Tuesday, January 27, 2026**

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn

Board Advisor: Megan Olynyk

Superintendent: Doug Nicholls

Public Attendance

1. Call to Order at 6:34 pm - Kelsey Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
4. Review and Approval of Agenda - Kelsey Huber

Motion (035-25/26) to approve the agenda as adjusted. - Kristen Kuhn,
Second, Amie Meunier - Carried.

5. Review and approval of December 2025 Minutes

Motion (036-25/26) to approve the December 2025 Regular Meeting
Minutes. - Amie Meunier , Second, Kristen Kuhn - Carried

6. Chair Update - Kelsey Huber

- a. NHCSA Leadership Update - The NHCSA board is pleased to share the successful recruitment of the upcoming vacancy for the Superintendent position.
 - i. Thank you to outgoing Superintendent Mr. Doug Nicholls. We would like to thank Doug for all of his contributions to our organization. Throughout his time with us, he has been a very visible and engaged presence in the school. This has been greatly appreciated by students, staff, the Board, and our broader community. Doug has always been very proud of the school and its accomplishments. His accomplishments are reflected across the school through strong administrative leadership, meaningful support of the charter, student recognition initiatives and a dedicated push

to expand opportunities for NHCS students. Beyond the school walls, he was often seen at community events, building relationships with families and fully engaging with the wider NHCS community. His strong support for extracurricular programming has significantly enhanced student experience and satisfaction. We now have many avid golfers because of him. We thank him for his leadership and guidance over the past two years. He committed to helping make NHCS better and he delivered.

- ii. Acting Superintendent - Bill Driedger effective February 1, 2026 - August 1, 2026.
- iii. Superintendent - Rick Cusson effective August 1, 2026.

Motion (037-25/26) that the Board of Directors approve the appointment of a qualified candidate to the position of Acting Superintendent of Schools, effective February 1, 2026 until July 31, 2026, subject to Ministerial approval. - Kelsey Huber, Second, Kristen Kuhn - Carried

Motion (038-25/26) that the Board of Directors approve the appointment of Donald (Rick) Cusson to the position of Superintendent of Schools, effective August 1, 2026, subject to Ministerial approval. - Kelsey Huber, Second, Amie Meunier - Carried

7. NHCS Student Recognition - NHCSA

- a. December Awards - The student award recipients from December for the Outdoor & Environmental Literacy Award. This award recognizes students who show responsibility, curiosity, and enthusiasm for outdoor and agricultural learning. Through their commitment to barnyard responsibilities and interest in rural life, these students demonstrate respect for the environment, animals, and the land. Their hands-on approach and eagerness to learn make them a strong example of outdoor and environmental literacy.
- b. January Awards - January's student awards recognize students for diligence and academic focus. This award recognizes students who consistently demonstrate focus, responsibility, and commitment to learning. Through strong academic effort, staying on task, and supporting the school's charter and vision, these students model diligence in their daily work and attitude.

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8. Staff Recognition - Halea Kohel

- a. December Award: Marjan Smits actively supports students by anticipating their needs and building meaningful relationships with both students and staff. Students and staff shared many kind words regarding the support provided by Marjan and her positive presence in the classroom and school.
- b. January Award: Jeaninne Perry supports and encourages accountability, responsibility and positive growth through strong relationships with students, while remaining committed to student success and lifelong learning. Students and staff shared many kind words regarding Jeannine's positivity, sense of humour and appreciated support.

9. Parents Society Report - Ileea Auclair

- a. Hot lunch program contact information and ordering update.
- b. Fundraising Casino update.
- c. Read-a-thon event.
- d. Thank you to all of the volunteers, volunteer opportunities available.

10. Administrators Report – Halea Kohel

- a. Thank you to the parents that have been tying skates for the students at recess.
- b. Kindergarten registration is underway, the pre-enrolment for the 26/27 school year has been the most successful (highest) thus far.
- c. Literacy & Numeracy testing underway, results are targeted for March 2026.
- d. Reminders for students to bring proper winter gear continue.
- e. School Mascot will be presented to students, NHCS Bandits.
- f. Nurtured Minds and Wellness continues to support student counselling sessions.
- g. SLP Istar support continues, thank you to the EA's that work with the students and SLP provider.
- h. Junior High Marmot trip in March, thank you to Mrs. Klatt for all your planning and organization for the trip.
- i. Grade 4-6 students return to Rabbit Hill tomorrow.
- j. Classroom budgets from the Hand in Hand Fundraiser continue to be utilized to enhance programming.
- k. NASP tournament in Stettler in February 2026.
- l. Upcoming Teachers Convention February 5 & 6, 2026.
- m. 2026-2027 Calendar presented to the Board for review.

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- n. Archery event planned for the end of the month.

2026-2027 Calendar - aligns with BGSD calendar with the exception of one additional professional development day in October for a Charter Schools specific convention.

Motion (039-25/26) to approve the school calendar for the 2026-2027 academic year. - Kristen Kuhn, Second, Amie Meunier - Carried

11. Curriculum Coordinator's Report – Carleigh Duiker

- a. All divisions have multiple projects and charter experiences. Many of these can be found on the Learning in Action website. An overview of multiple examples for each division was provided.
- b. Staff continue to plan and utilize Hand in Hand fundraising support.
- c. The Principal, Agriculture Manager and Curriculum Coordinator have met with all teachers to touch base on charter implementation and determine where additional support may be helpful for the remainder of the year.
- d. Upcoming projects include professional development around the scope and sequence, 2026 Hand in Hand event projects, beef carcass display kit and more.

12. Agriculture & Environmental Manager's Report – Samantha Besler

- a. Hog pen layout still not ideal for loading, will be looking to adjust the set up for the next batch of hogs.
- b. Multiple classroom project collaborations and inquiry have occurred over the past month, examples provided.
- c. Chicks and turkey poults have been ordered. Donkey proposal discussed amongst staff, pending approval. Halter training heifers process have improved.
- d. The skating rink is in great shape for school and community use.
- e. Lambing will start in February and may stretch into March.

13. School Council Report – Kristen Kuhn on behalf of Miriam Ouellette

- a. Online literacy presentation has been moved to May, including an Internet Child Exploitation (ICE) parent focused presentation.
- b. Self-defense physical education lesson support is limited, there will be a single day in February where the PE classes will include a guest presenter on Jiu-Jitsu.

Approved

14. Committees Report

- a. Fundraising and Sponsorship - Megan Olynyk 2026 Hand in Hand Fundraiser planning has started, with a committee kick off meeting in the upcoming weeks.

Motion (040-25/26) to approve 2026 Hand in Hand fundraising event as presented. - Kristen Kuhn, Second, Amie Meunier - Carried

- b. Junior High Committee - Amie Meunier The Junior High Committee consists of students, staff, parents and board directors. Focused on strengthening hands on learning, building charter based skill pilots. Short term committee with two to three meetings over the next month.

15. Treasurer's Report - Megan Olynyk

- a. Pleased to share that NHCSA received confirmation from Alberta Education on the acceptance and approval of the nutrition grant.
- b. Confirmation of the Exemption request calculation determined that NHCSA exemption request was for \$65,990.
- c. Donations - to accept the following donations as presented
 - i. Doug Nicholls - \$400 - donation purpose designated by the donor.

Motion (041-25/26) to approve the donations as presented. – Amie Meunier, Second, Kristen Kuhn – Carried

16. Unfinished Business

- a. Modular Classroom Project - Megan Olynyk
 - i. Delayed occupancy date to be determined.
- b. School Construction Accelerator Pilot (SCAP) Update - Megan Olynyk
 - i. Landowner subdivision application submitted to Leduc County.
- c. Highway Speed Pilot Project - Amie Meunier
 - i. No new updates waiting on power sources to get completed.

17. New Business -

- a. TAAPCS Update - Megan Olynyk - The Association of Alberta Public Charter Schools will be updating the acronym they will be using to APCS Alberta Public Charter Schools.

Approved

18. Ratification of Electronic Motions Passed

- a. Motion (033-25/26): I would like to make the motion to accept Doug Nicholls' resignation effective March 31st, 2026. Effective January 1, 2026 until his end date, Doug's FTE will be reduced from a 0.6 to a 0.2. December 31, 2025.
- b. Motion (034-25/26): I would like to make the motion to strike up a Junior High Committee for New Humble Community School. January 13, 2026

19. Questions Open Floor

20. Closing remarks - Kelsey Huber

21. Adjournment 8:01pm

Next Meeting February 18, 2026 6:30 pm

A handwritten signature in black ink that reads "Kelsey Huber." The signature is written in a cursive style with a period at the end.

Signature:

January 28, 2026