

APPROVED

**ApNew Humble Community School Association  
Minutes from Regular Board Meeting  
Wednesday, March 19, 2025**

Directors in attendance: Kelsey Huber, Amie Meunier, Darelle Donnelly, Rachael Walker

Board Advisor: Megan Olynky

Administrative Assistant: Amanda Stene

Public Attendance

1. Call to Order at 6:30 pm - Kelsey Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
4. Review and Approval of Agenda - Kelsey Huber

Changes as follows:

- i) Move Principle update to before recognition
- ii) 13.c Addition of Charter development report
- iii) 16.b Secretary Treasurer resignation

Motion (101-24/25) to approve agenda as presented - Amie Meunier, Second, Rachael Walker-  
Motion is carried

5. Review and Approval of Previous Minutes - Kelsey Huber

Motion (102-24/25) to approve previous meeting minutes from the February board meeting as  
presented - Darelle Donnelly, second, Rachael Walker- Motion is carried

6. Principal Update - Halea Kohel
  - a. Numeracy and Literacy Initiatives at NHCS
  - b. Charter Update for February
    - i. Division 1 - Eagle Point Field trip for Division 1 - Science of Snow
    - ii. Division 2 - Debate on autonomous tractors, learned about egg candling and incubation
    - iii. Division 3 - Equine, canine massage and vertebral therapist visit
    - iv. School wide - Take me outside challenge was in every classroom and teachers were tasked with trying to get outside with their class as much as they could for a 2 week stretch.

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### 7. NHCS Student Recognition - NHCSA

- a. This month's focus is Fitness and physical Activity. Keep up the hard work!  
Congratulations to our students!

### 8. Staff Recognition - Douglas Nicholls

- a. Congratulations to Ms. Samantha, you are a key component to our school's success!

### 9. Chair Update - Kelsey Huber

- a. Student board committee engaged in collaborative discussion on the hat policy
- b. Temporary staff changes, we appreciate everyone's patience during this time

### 10. Superintendent Report - Douglas Nicholls

- a. No report

### 11. Parents Society Report - Jennie Schipperheijn

- a. Huckleberry's fundraisers raised \$800
- b. Read a thon wrap up at the end of March - 21,400 minutes read so far!
- c. Shake your Shamrocks dance to be rescheduled later this spring
- d. Volunteer coordinator and President have given their resignation

### 12. School Council Report - Ginger Hassett-Koza

- a. Thank you to the board the AB school Councils Spring Symposium Conference  
Registration
- b. Education plan to be reviewed at the next meeting

### 13. Committees Report

- a) Facility Committee - Amie Meunier

No report

- b) Fundraising and Sponsorship - Darelle

- i. Barnyard update: asking for additional equipment for purchases of \$6000

Motion (103-24/25) to approve March 2025 barnyard equipment purchases using donations and BASF contest funds as presented - Rachael Walker, second, Amie Meunier  
- Motion is carried

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- ii. Hand in Hand event is underway, Gold and Bronze sponsorships are still available. We are still looking for volunteers and auction items, please reach out to Ms. Bustin
- c) Charter Development Committee - Kelsey Huber
  - i) First meeting in May, looking for 1-2 parents to join the committee to reflect on the charter and possible improvements. Please reach out to Kesley for more information.

### 15. Treasurer's Report - Amanda Stene

- a) Last month NHCSA remained in good financial standing. Total Revenue for this month was \$253,505. The total Expenses for this month was \$213,766.
- b) Make it Sow Fundraiser raised \$1,614.68
- c) Additional nutrition funding will increase the amount of meals and snacks provided to our students this year.
- d) Q1 and Q2 board and administration reimbursement

Motion (104-24/25) to accept amended Q1 reimbursements as presented - Darelle Donnelly, second, Amie Meunier - Motion is carried

Motion (105-24/25) to accept Q2 reimbursements as presented - Rachael Walker, second, Darelle Donnelly, Motion is carried

- e) Modular Painting

Motion (106-24/25) to allocate a budget of \$10,000 towards painting the north modulars - Darelle Donnelly, second, Rachael walker, - Motion is carried

- f) Stock Trailer Update

Motion (107-24/25) to accept the treasurer's report as presented - Rachael Walker, second, Amie Meunier - Motion is carried

### 16. Unfinished Business

- a) School Construction Accelerator Program - Megan Olynyk
  - i) Engaging with Capital Planning for recommendations on the capital plan

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and proposal submission

b) Highway Advocacy - Amie Meunier

i) Waiting for communication from Alberta Transportation

17. New Business

a) Class Size Capacities-

Motion (108-24/25) to allow the superintendent the autonomy to adjust class cap sizes with the consultation of the board - Kelsey Huber, second, Rachael Walker - motion is carried

b) Secretary Treasurer Resignation - Kelsey Huber

18. Ratifications of Electronic Motions Passed

No Electronic Motions to report

19. Questions - Open Floor

a) Both steers are being donated this year

20. Closing Remarks - Kelsey Huber

21. Adjourned at 7:24 pm

Next Meeting will be April 23, 6:30 pm