New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, September 17, 2025

Directors in attendance: Kelsey Huber, Amie Meunier, Darelle Donnelly, Rachael Walker

Board Advisor: Megan Olynyk

Superintendent: Douglas Nicholls

Public Attendance

1. Call to Order at 6:34 pm - Kesley Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
    a. Welcome back to students, staff and families. Thank you to the administration and board directors for the work completed over the summer.
4. Review and Approval of Agenda - Kelsey Huber
    a. Add under Old Business - SCAP Update

Motion (001-25/26) to approve changes to the agenda with additions. - Amie Meunier, Second, Rachael Walker - Motion is passed

5. Review and Approval of Previous Minutes - Kelsey Huber
6. NHCS Student Recognition - NHCSA
    a. This month's focus is the Volunteer/School Community Service Award. Congratulations to the students for being recognized for going above and beyond in demonstrating a spirit of service and community.

7. Staff Recognition - Douglas Nicholls
    a. Congratulations Sara Cook, for your invaluable contributions to the financial and business operations of the school.
8. Principals Update - included in Superintendent Update.
9. Chair Update - Kelsey Huber
    a. Board priorities for 2025-2026 school year

i. 15 Year Charter Renewal
ii. Superintendent Recruitment
iii. New school site and facility
iv. Board governance models
v. Collaborative meetings with students and staff

10. Superintendent Report - Douglas Nicholls
    a. Welcome to new staff.
    b. Teacher mentor program in place to support new teachers with charter.
    c. Agriculture & Environment Manager and Curriculum Coordinator to work closely with teachers and staff.
11. Agriculture and Environmental Manager's Report - Samantha Besler
    a. Charter testing is well underway.
    b. Barnyard operations update.
    c. Minor maintenance items completed at the school this August.
    d. Continued community support with donations of straw, feed and other items to the program.
12. Curriculum Coordinator - Carleigh Duiker
    a. Olds College field trip was a great success. Students and staff are thankful for the research mentors that are working with the students.
    b. Professional Development plans and priorities are being identified for the y
    c. Completing regular check ins with the teachers.
    d. The teachers are appreciative of the $2000 per classroom to support charter implementation and activities.
13. Parents Society Report - Ileea Auclair
    a. AGM was September 11, 2025 two vacant positions.
    b. Working with Mrs. Kohel and Mr. Chambers on hot lunch plans.
    c. Looking forward to the upcoming collaborative fundraising meeting.
    d. Thank you to all the volunteers.
14. School Council Report - Miriam Ouellette
    a. School council now has a new executive.

b. Request for support with supplying refreshments for the upcoming online safety presentation.
c. Next school council and parent society meeting is October 9, 2025.

Motion (002-25/26) to approve providing $100 to support the school council refreshment expenses. - Kelsey Huber, Second, Rachael Walker - Motion is passed

15. Committees Report
    a. Finance and Audit Committee - Amie Meunier
        i. Request for parent members will be sent out shortly.
    b. Furniture and Equipment budget for Mrs. Kohel. Motion (003-25/26) to approve a $35,000 budget for Mrs. Kohel for furniture and equipment as outlined in the funding manual. - Amie Meunier, Second, Rachael Walker - Motion is passed
16. Treasurer's Report - Presented by Megan Olynyk
    a. August's report projected a surplus at the fiscal year end. While not all transactions have been processed the reconciliation and final expense project a surplus between the required 1% and maximum 6%. Updated information will be provided through the draft audited financial report.

Motion (004-25/26) to approve the treasurer's report as presented - Rachael Walker, Second, Amie Meunier - Motion is passed.

17. Unfinished Business
    a. Highway Speed Pilot Project - Amie Meunier
        i. Due to a delay on hardware and confirmation of power source the estimated timeline for the 70km/hr speed limit, estimated 2-3 months before it is in place.
        ii. Please report any unsafe driving to Mrs. Zimmerman.
    b. Modular Classroom Project - Megan Olynyk
        i. The project has been awarded to Stanley Construction, Leduc County has approved the building permit and the fence has been moved to provide more space.
        ii. Construction will commence soon with proper safety measures.
    c. School Construction Accelerator Pilot)SCAP Update - Megan Olynyk

i. Excited to share the pending location of the new school and new site, 49130 HWY 795, pending all necessary approvals.
ii. Thank you to the landowner and all potential site location landowners for their patience and cooperation as this process continues.
iii. There is a historical connection to the site's landowner as their great great grandfather was on the first school board for Humble School, the great grandfather helped build the first log school house and the grandmother was a teacher at the school.
iv. Updates to the progress of the SCAP project will be provided as they become available.

18. New Business - Kelsey Huber
    a. Locally Developed Courses
        i. Developed to implement junior high option courses. Motion (005-25/26) To approve the Locally Developed Courses (LDC) with the adjustments noted. Amie Meunier - Second Darelle Duperron - Motion is passed.
    b. Superintendent Resignation - NHCSA has posted and will be recruiting for the Superintendent position. Thank you to Mr. Nicholls for his impactful support and contributions to NHCSA board, staff and students.
    c. Board Director Resignation - Rachael Walker
        i. Thank you to Rachael for her support and contributions to the board, students and staff during her tenure as a director. Specifically but not limited to the support of the recognition and interagency programs. Motion 006-25/26 - NHCSA accepts the resignation of Board Director Rachael Walker effective today. Kelsey Huber, Second Amie Meunier - the motion is passed.
19. Ratifications of Electronic Motions Passed
    a. August 21, 2025 - Motion: I would like to make the motion to accept the junior high option fees for 2025/2026 as noted above.
    b. August 13, 2025 - Motion: I would like to make the motion to accept Mr. Nicholls' resignation as of today, August 13, 2025. His last date will be dependent upon a successful candidate being hired.
    c. July 3, 2025 - Motion: I would like to make the motion to accept the $5000 donation from Aspenleaf Energy as presented.

d. June 26, 2025 - Motion: I would like to make the motion to accept the $100 donation from the CSS grad class of 2025 as presented.
e. June 22, 2025 - Motion: I would like to make the motion to approve the June 18, 2025 meeting minutes as presented.

20. Questions - Open Floor
    a. Parking lot - overflow parking will continue to be utilized and monitored for safety.
    b. Donations - request to accept the following donations - Megan Olynyk
        i. $140 from Halo Smallboy for the barnyard.
        ii. $500 from Vallen Energy - General Purpose
        iii. $5000 from Tenaz Energy Corp - General Purpose

Motion to accept the donations as presented. Darelle Duperron - Second Amie Meunier motion passed.

21. Closing Remarks - Kelsey Huber
22. Adjourned at 8:09 pm

Next meeting will be October 15, 2025

Kelsey Huber, Board Chair
ORIGINAL SIGNED
Approved October 16, 2025

APPROVED

New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, October 16, 2025

Directors in attendance: Kelsey Huber, Amie Meunier, Darelle Donnelly

Board Advisor: Megan Olynyk

Superintendent: Doug Nicholls

Public Attendance

1. Call to Order at 6:35 pm - Kesley Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
4. Review and Approval of Agenda - Kelsey Huber
    a. Add Junior High Camping Trip Presentation before NHCS Student Recognition.

        Motion (010-25/26) to approve the agenda with changes. - Amie Meunier, Second, Darelle Duperron - Carried.

5. Review and Approval of September 2025 Minutes -

    Motion (011-25/26) Darelle Duperron, Second, Amie Meunier - Carried.

6. Junior High Overnight Camping Trip presentation -

Three junior high students shared an overview of the September camping trip at Glacier Lake. It included two nights and three days, tenting, backpacking into the site and many kilometers of hiking. A special thank you to the staff Mrs. Klatt, Ms. Perry, Mr. Beairsto and Mrs. Besler for organizing and supervising the trip.

7. NHCS Student Recognition - NHCSA
    a. This month's focus is the Go Getter Service Award. Congratulations to the students being recognized for being a student who demonstrates initiative, self-motivation and a proactive attitude in driving positive action and inspiring others.
8. Staff Recognition - Doug Nicholls
    a. Congratulations Carleigh Duiker and thank you for your outstanding contributions

to the school operations through your roles as Grade Three teacher, Curriculum Coordinator and leader of multiple initiatives. Over the past five years, your dedication has made a lasting impact on the students, staff, school and community.

9. Principals Update - included in Superintendent Update now to be on the agenda as Administrative Update.
10. Chair Update - Kelsey Huber
    a. NHCSA representatives met with Alberta Education and Childcare Field Service Managers, Patricia Rijavec and Bill Turnham. A sincere thank you to the students who led the tour and to the staff and board members for their support during the visit.
11. Superintendent Report - Doug Nicholls
    a. Parking lot improvements underway - thank you to Mrs. Besler for coordinating.
    b. Modular construction has begun.
    c. Junior High special projects are being developed.
    d. Anticipate Numeracy and Literacy Report results this month.
    e. Transportation - BGSD continues to provide NHCS students bussing through the ATA strike.
    f. Overview of events and activities from September-October
12. Agriculture and Environmental Manager's Report - Samantha Besler
    a. Charter testing - all but Kindergarten have completed their testing.
    b. Barnyard operations update.
    c. Visited the Junior High charter option block while students engaged with Olds College research mentors. It was a highly positive experience.
13. Parents Society Report - Ileea Auclair
    a. Hot lunch program update.
    b. Fundraiser and event update.
    c. Vacancy on board.
    d. Thank you to all of the volunteers.
14. School Council Report - Miriam Ouellette
    a. ICE Presentation was excellent, working to determine if it will be offered again.
    b. Christmas donation initiative is being determined, more information when it is confirmed.
    c. Thank you to all of the volunteers.

APPROVED

15. Committees Report
    a. Finance and Audit Committee - Amie Meunier
        i. Members are needed, with meetings expected to begin next week.

16. Treasurer's Report - Presented by Megan Olynyk
    a. The September operating balance shows a deficit of $17,514, primarily due to annual insurance and membership fees that were processed in full during the month.

        Motion (012-25/26) to approve the treasurer's report as presented - Amie Meunier, Second, Darelle Duperron - Carried.

    b. Donations - request to accept the following donations - Megan Olynyk
        i. Humble Beginnings Playschool donation of $1000.
        ii. Leduc Produce Market

        Motion (013-25/26) to approve the donations as presented. - Darelle Duperron, Second, Amie Meunier - Carried.

17. Unfinished Business
    a. Modular Classroom Project - Megan Olynyk
        i. Construction started today.
        ii. Construction site safety and awareness priority
    b. School Construction Accelerator Pilot (SCAP) Update - Megan Olynyk
        i. Consultation with Leduc County, the land owner and Alberta Infrastructure continues.
    c. Highway Speed Pilot Project - Amie Meunier
        i. Due to a delay on hardware and confirmation of power source the estimated timeline for the 70km/hr speed limit, estimated 2-3 months before it is in place.

18. New Business - Kelsey Huber
    a. Charter Renewal Request - NHCSA will be requesting a 15 year renewal, the renewal document will be posted on the school website.

APPROVED

Motion (014-25/26) to approve NHCSA Charter Renewal Request including identified adjustments for 15 years. - Amie Meunier, Second, Darelle Duperron - Carried.

19. Ratification of Electronic Motions Passed
    a. Motion (007-25/26): I would like to make the motion to remove Rachael Walker from signing authority and add Sara Cook.September 18, 2025
    b. Motion (008-25/26): I would like to make the motion to approve Colleen Zimmerman as a credit card holder. September 23, 2025
    c. Motion (009-25/26): Motion to approve the 2025/2026 Leduc County Recreation Grant application for $1000 to support NHCSA outdoor community skating rink. September 27, 2025

20. Questions - Open Floor
    a. Parking lot - construction to expand parking lot commenced, new student pick up locations, continue to monitor the safety and effectiveness of the expanded parking lot.
    b. School Jerseys - ordered and in use the school is brainstorming a mascot and has been recommended to include school council.
21. Closing Remarks - Kelsey Huber
22. Adjourned at 7:58 pm

The next meeting, which includes the Annual General Meeting, is November 19, 2025.

Signature:
ORIGINAL
SIGNED

APPROVED

New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, November 19, 2025

Directors in attendance: Kelsey Huber, Amie Meunier, Darelle Duperron – Kristen Kuhn

Board Advisor: Megan Olynyk

Superintendent: Doug Nicholls

Public Attendance

1. Call to Order at 6:32 pm - Kesley Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
4. Review and Approval of Agenda - Kelsey Huber

Motion (017-25/26) to approve the agenda as presented. - Amie Meunier, Second, Darelle Duperron - Carried.

5) Review of Approved October 2025 Minutes
6) NHCS Student Recognition - NHCSA
    a) This month's focus is the Critical Thinker Award. Congratulations to the students recognized for being a student who asks meaningful questions, expresses ideas clearly, seeks insightful explanations and demonstrates critical thinking to their peers.
7) Staff Recognition - Doug Nicholls
    a) Congratulations to Lisa Anderson and Lindsay Hollinda. As new staff both Lisa and Lindsay have been exceptional in how they have embraced the charter, outdoor learning and the barnyard. Lisa often spends her time in the barnyard, not only with the classes she supports but also on her breaks. Lindsay's grade

six class has consecutively spent 40-50 blocks per months outdoors for lessons. Thank you for your commitment to the students, school and charter vision.

8) 2024/2025 Audited Financial Statements – Presented by Stephen Webber from Metrix Group. NHCSA is in a strong financial position. “the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at August 31, 2025, and the results of its operations, change in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.”
9) Chair Update - Kelsey Huber
    a) New Director Request – NHCSA received a request from Kristen Kuhn, previous founder and Board Chair, to return to the NHCSA Board of Directors. Bylaws 5.17 and 5.18 detail vacancies and appointments to the Charter Board.

Motion (018-25/26) to accept the request for Kristen Kuhn to return to the Board of Directors. - Amie Meunier, Second, Darelle Duperron - Carried.

b) 2025-2025 NHCSA Committees –

Finance and Audit - Active, thank you to the volunteers
Fundraising and Sponsorship - Active and will organize the annual Hand in Hand event and potentially an additional fundraiser.
Curriculum Development - Will strike up later in the year to review the agricultural projects.
Facility – is not active this year as NHCSA does not have a capital requests due to our capital requests of a new site, new school being underway. We extend our great appreciation to Alberta Education for the approval of the project.
Recognition Committee - Active throughout the year.
Policy Committee – Will not be active NHCSA Board will address any policy recommendations as they arise.
Board Director Development and Recruitment Committee – To be determined later in the year.

If you have an interest in joining a committee please reach out to Board Chair Kelsey Huber.

10) Administrators Report – Halea Kohel & Doug Nicholls

a. Board appreciation week December 1-5.

b. Upcoming events: ski trip, bookfair, Christmas concert, art club, Ranch Gang Club, basketball, Calmar Christmas Elves.

c. Student teacher in Grade 2.

d. Junior High started quarter two options.

11) Agriculture and Environmental Manager's Report - Samantha Besler

a) Working with teachers and their long-range plans to support charter outcomes.
b) Worked with multiple grades in the barnyard and other areas as well, the Hunters Education program has started.
c) The farm fair field-trip was a great success.
d) Appreciate the addition of livestock handling equipment supported through fundraised revenue
e) Chore programs during school and after hours are both going well.
f) Parking lot expansion has been working well, as well as the modular project is moving forward quickly.

12) Curriculum Coordinator Report – Carleigh Duiker

a) Work continues on the Scope and Sequence.
b) Current projects include supporting staff to utilize Hand in Hand budgets, partnership with Gwynn Rural Valley Academy, Thank a Farmer video.
c) Highlights include professional development days, division specific charter initiatives, farm fair field trip, Great North Seed Potato field trip, Thank a Farmer Thank the Earth SEED Day.

13) Parents Society Report - Ileea Auclair

a) Hot lunch program update.
b) Fundraiser and event update.
c) Vacancy on board.
d) Thank you to all of the volunteers.

14) School Council Report – Amie Meunier on behalf of Miriam Ouellette

a) Halloween Dance a great success.
b) Literacy event selection.
c) School mascot consultation.

APPROVED

15) Committees Report

a) Finance and Audit Committee - Amie Meunier

i) Committee has met on multiple occasions and have reviewed the draft Audited Financial Statements.

ii) Recommendation #001 that the NHCSA Board of Directors accept the New Humble Community School Association Audited Financial Statements and Auditors Management Letter for the year ending August 31, 2025 for submission to Alberta Education by November 30, 2025.

Motion (019-25/26) to accept the New Humble Community School Association Audited Financial Statements and Auditors Management Letter for the year ending August 31, 2025 for submission to Alberta Education by November 30, 2025. Darelle Duperron, Second, Kristen Kuhn - Carried.

iii) Recommendation #002 that the Audit Committee proceed with initiating a Request for Proposal (RFP) process for external audit services. The Committee should review and assess all proposals received, conduct due diligence on qualified firms, and subsequently provide a recommendation to the Board of Directors for the appointment of external auditors.

Motion (020-25/26) that the Audit Committee proceed with initiating a Request for Proposal (RFP) process for external audit services. The Committee should review and assess all proposals received, conduct due diligence on qualified firms, and subsequently provide a recommendation to the Board of Directors for the appointment of external auditors. Kristen Kuhn, Second, Darelle Duperron. - Carried.

16) Treasurer’s Report - Presented by Megan Olynyk

a) The October operating balance shows a deficit of -$110,129, primarily due to Modular Classroom construction revenue not being received in advance of expenses, barnyard expenses that will be offset with deferred revenue and annual insurance and membership fees that were processed in full during the month. The board remains in a strong financial position, poised to draw down the surplus as budgeted.

Motion (021-25/26) to approve the treasurer's report as presented - Amie Meunier, Second, Kristen Kuhn - Carried.

b) Exemption Request – NHCSA requires a request to carry forward an operating reserve. As a one-school authority division out reserve limit is lower than those of larger divisions, and we anticipate needing to submit additional exemption requests in future years.

Motion (022-25/26) to approve the Exemption Request as presented. – Darelle Duperron, Second, Kristen Kuhn – Carried.

17) Unfinished Business

a) Modular Classroom Project - Megan Olynyk
   i) On target to move in over the holiday break in December.
b) School Construction Accelerator Pilot (SCAP) Update - Megan Olynyk
   i) Consultation with Leduc County, the land owner and Alberta Infrastructure continues.
c) Highway Speed Pilot Project - Amie Meunier
   i) No new updates.
d) TAAPCS
   i) AGM was held this month, thank you to Doug and Sara for representing NHCSA.
   ii) The Communication Strategic plan was well supported by TAAPCS members. Megan Olynyk will be sitting on the committee as representation from both small and rural charters.

18) New Business - Kelsey Huber

a) Annual Education Results Report in progress and will be provided to the board directors for review and approval prior to the November deadline.
b) Board Director Resignation – Darelle Duperron. Thank you to Darelle for her support and contributions to the board, students and staff during her one year tenure as a director. Specifically, but not limited to the support of the barnyard representative, board breakfast coordination and Hand in Hand event support.

Motion 023-25/26 – Motion that NHCSA accepts the resignation of Board Darelle Duperron effective today. Amie Meunier, Second Kristen Kuhn – Carried.

APPROVED

Ratification of Electronic Motions Passed

c) Motion (015-25/26: I would like to make the motion to review and approve the NHCSA meeting minutes from October. October 17, 2025
d) Motion (016-25/26): I would like to make the motion to approve a $35,000 budget supported by Fundraising and Sponsorship revenue for Mrs. Kohel and Mrs, Besler to purchase equipment and supplies for the NHCS barnyard at their discretion. October 21, 2025

19) Questions - Open Floor
20) Closing Remarks - Kelsey Huber
21) Adjourned at 8:02 pm

The next meeting is December 17, 2025.

Signature:
ORIGINAL
SIGNED

Approved

New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, December 17, 2025

Virtual Meeting via Zoom

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn

Board Advisor: Megan Olynyk

Superintendent: Doug Nicholls

Public Attendance

1. Call to Order at 6:34 pm - Kesley Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
4. Review and Approval of Agenda - Kelsey Huber

   Motion (026-25/26) to approve the agenda as adjusted. - Kristen Kuhn, Second, Amie Meunier - Carried.

5. Review and approval of November 2025 Minutes

   Motion (027-25/26) to approve the November 2025 Regular Meeting Minutes. - Amie Meunier , Second, Kristen Kuhn - Carried

6. NHCS Student Recognition - NHCSA
   a. December student recognition will be presented in January due to the meeting being virtual as a result of poor weather conditions.

7. Staff Recognition - Doug Nicholls
   a. December staff recognition will be presented in January due to the meeting being virtual as a result of poor weather conditions.

Approved

8. Chair Update - Kelsey Huber
    a. NHCSA confirms grades to be offered will continue to be Kindergarten to Grade Nine. NHCSA's strategic plan includes expanding programming to offer highschool as facilities and resources allow. Additional priority for NHCS alumni have the opportunity to remain connected to the community through community and public events.
    b. AERR - Superintendent Doug Nicholls completed a review of the NHCSA Annual Education Results Report. Providing key insights into the 2024/2025 school year, accomplishments, key indicators and assurance results.
    c. Superintendent Contract - NHCSA is happy to share that they have filled the Superintendent position starting in the 2026/2027 school year. Thank you to Mr. Nicholls for his continued support as we look to transition this role. The board looks forward to sharing the successful candidate information in the new year once the successful candidate has had the opportunity to provide proper notice.

        Motion (028-25/26) I would like to make a motion to approve the contract as reviewed and authorize the appropriate signing authority to sign and execute the agreement on behalf of the organization. - Amie Meunier , Second, Kristen Kuhn- Carried

9. Administrators Report – Halea Kohel & Doug Nicholls

    a. Thank you to all staff, board and families for your continued support, work and commitment this school year.

    b. Upcoming events: Marmot ski trip, Rabbit Hill ski tip, outdoor rink flooding, NASP, etc.

10. Agriculture and Environmental Manager’s Report - Samantha Besler
    a. Handling equipment from Lakeland has arrived and been assembled with the help of students and volunteers.
    b. Classroom engagement and enrichment blocks occurring with multiple grades and agriculture topics.

c. Hog program meat sale to occur soon.

d. MLA & Alberta Education & Childcare Chief of Staff visit (Kelsey Huber) - Thank you to the NHCS Barn Managers and Mrs. Besler for touring our visitors this past week and showcasing the NHCS culture and growth.

11. Parents Society Report - Ileea Auclair
    a. Hot lunch program update.
    b. Fundraiser and event update, including the bake sale and other festive activities.
    c. Thank you to all of the volunteers.

12. School Council Report – Kristen Kuhn on behalf of Miriam Ouellette
    a. Working with Saffron for the May session.
    b. Working with Mrs. Klatt & Ms. Gitzel to incorporate self defense into the PE program in February.
    c. Staff questionnaire link sent to parents.

13. Committees Report
    a. No Reports

14. Treasurer's Report - Presented by Megan Olynyk
    a. The November operating balance shows a deficit of -$121,887, primarily due to Modular Classroom construction revenue not being received in advance of expenses, barnyard expenses that will be offset with deferred revenue and annual insurance and membership fees that were processed in full during the month. The board remains in a strong financial position, poised to draw down the surplus as budgeted.

        Motion (029-25/26) to approve the treasurer's report as presented - Amie Meunier, Second, Kristen Kuhn - Carried.

    b) Administration Expenses - Quarterly reports board and administration expenses to be posted on the website.

Motion (030-25/26) to approve the administration reimbursements as presented. – Kristen Kuhn, Second, Amie Meunier – Carried.

c) Donations - to accept the following donations as presented.

i. Humble Hearts Before and After School Care $65 - general - administration discretion.
ii. Doug Nicholls - $400 - donation purpose designated by the donor.
iii. Anonymous - $5,000 - general - administration discretion.
iv. Anonymous - $15,000 - donation purpose designated by the donor.

Motion (031-25/26) to approve the donations as presented. – Kristen Kuhn, Second, Amie Meunier – Carried

15. Unfinished Business
    a. Modular Classroom Project - Megan Olynyk
        i. On target to move in over the holiday break in December.
    b. School Construction Accelerator Pilot (SCAP) Update - Megan Olynyk
        i. Consultation with Leduc County, the land owner and Alberta Infrastructure continues for subdivision application
    c. Highway Speed Pilot Project - Amie Meunier
        i. No new updates waiting on power sources to get completed.

16. New Business - Kelsey Huber
    a. Enrollment projections for 2026/2027 school year.

Motion (032-25/26) – Motion to approve the student enrollment projections at minimum maintenance of current enrollment. Amie Meunier, Second Kristen Kuhn – Carried.

17. Ratification of Electronic Motions Passed
    a. Motion (025-25/26): I move that the Board approve the 2024–2025 AERR as presented, with the understanding that minor formatting adjustments may be made to enhance readability and meet downloadable format standards. November 30, 2025

Approved

18. Questions - Open Floor
19. Closing Remarks - Kelsey Huber
20. Adjourned at 8:01 pm

The next meeting is January 21, 2026.

Signature: ORIGINAL SIGNED January 27, 2026

Approved

New Humble Community School Association
Minutes from Regular Board Meeting
Tuesday, January 27, 2026

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn

Board Advisor: Megan Olynyk

Superintendent: Doug Nicholls

Public Attendance

1. Call to Order at 6:34 pm - Kesley Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
4. Review and Approval of Agenda - Kelsey Huber

   Motion (035-25/26) to approve the agenda as adjusted. - Kristen Kuhn, Second, Amie Meunier - Carried.

5. Review and approval of December 2025 Minutes

   Motion (036-25/26) to approve the December 2025 Regular Meeting Minutes. - Amie Meunier , Second, Kristen Kuhn - Carried

6. Chair Update - Kelsey Huber
   a. NHCSA Leadership Update - The NHCSA board is pleased to share the successful recruitment of the upcoming vacancy for the Superintendent position.
      i. Thank you to outgoing Superintendent Mr. Doug Nicholls. We would like to thank Doug for all of his contributions to our organization. Throughout his time with us, he has been a very visible and engaged presence in the school. This has been greatly appreciated by students, staff, the Board, and our broader community. Doug has always been very proud of the school and its accomplishments. His accomplishments are reflected across the school through strong administrative leadership, meaningful support of the charter, student recognition initiatives and a dedicated push

to expand opportunities for NHCS students. Beyond the school walls, he was often seen at community events, building relationships with families and fully engaging with the wider NHCS community. His strong support for extracurricular programming has significantly enhanced student experience and satisfaction. We now have many avid golfers because of him. We thank him for his leadership and guidance over the past two years. He committed to helping make NHCS better and he delivered.

ii. Acting Superintendent - Bill Driedger effective February 1, 2026 - August 1, 2026.

iii. Superintendent - Rick Cusson effective August 1, 2026.

Motion (037-25/26) that the Board of Directors approve the appointment of a qualified candidate to the position of Acting Superintendent of Schools, effective February 1, 2026 until July 31, 2026, subject to Ministerial approval. - Kelsey Huber, Second, Kristen Kuhn - Carried

Motion (038-25/26) that the Board of Directors approve the appointment of Donald (Rick) Cusson to the position of Superintendent of Schools, effective August 1, 2026, subject to Ministerial approval. - Kelsey Huber, Second, Amie Meunier - Carried

7. NHCS Student Recognition - NHCSA
    a. December Awards - The student award recipients from December for the Outdoor & Environmental Literacy Award.This award recognizes students who show responsibility, curiosity, and enthusiasm for outdoor and agricultural learning. Through their commitment to barnyard responsibilities and interest in rural life, these students demonstrate respect for the environment, animals, and the land. Their hands-on approach and eagerness to learn make them a strong example of outdoor and environmental literacy.
    b. January Awards - January's student awards recognize students for diligence and academic focus. This award recognizes students who consistently demonstrate focus, responsibility, and commitment to learning. Through strong academic effort, staying on task, and supporting the school’s charter and vision, these students model diligence in their daily work and attitude.

Approved

8. Staff Recognition - Halea Kohel
    a. December Award: Marjan Smits actively supports students by anticipating their needs and building meaningful relationships with both students and staff. Students and staff shared many kind words regarding the support provided by Marjan and her positive presence in the classroom and school.
    b. January Award: Jeaninne Perry supports and encourages accountability, responsibility and positive growth through strong relationships with students, while remaining committed to student success and lifelong learning. Students and staff shared many kind words regarding Jeannine's positivity, sense of humour and appreciated support.
9. Parents Society Report - Ileea Auclair
    a. Hot lunch program contact information and ordering update.
    b. Fundraising Casino update.
    c. Read-a-thon event.
    d. Thank you to all of the volunteers, volunteer opportunities available.

10. Administrators Report – Halea Kohel
    a. Thank you to the parents that have been tying skates for the students at recess.
    b. Kindergarten registration is underway, the pre-enrolment for the 26/27 school year has been the most successful (highest) thus far.
    c. Literacy & Numeracy testing underway, results are targeted for March 2026.
    d. Reminders for students to bring proper winter gear continue.
    e. School Mascot will be presented to students, NHCS Bandits.
    f. Nurtured Minds and Wellness continues to support student counselling sessions.
    g. SLP Istar support continues, thank you to the EA's that work with the students and SLP provider.
    h. Junior High Marmot trip in March, thank you to Mrs. Klatt for all your planning and organization for the trip.
    i. Grade 4-6 students return to Rabbit Hill tomorrow.
    j. Classroom budgets from the Hand in Hand Fundraiser continue to be utilized to enhance programming.
    k. NASP tournament in Stettler in February 2026.
    l. Upcoming Teachers Convention February 5 & 6, 2026.
    m. 2026-2027 Calendar presented to the Board for review.

n. Archery event planned for the end of the month.

2026-2027 Calendar - aligns with BGSD calendar with the exception of one additional professional development day in October for a Charter Schools specific convention.

Motion (039-25/26) to approve the school calendar for the 2026-2027 academic year. - Kristen Kuhn, Second, Amie Meunier - Carried

11. Curriculum Coordinator's Report – Carleigh Duiker
    a. All divisions have multiple projects and charter experiences. Many of these can be found on the Learning in Action website. An overview of multiple examples for each division was provided.
    b. Staff continue to plan and utilize Hand in Hand fundraising support.
    c. The Principal, Agriculture Manager and Curriculum Coordinator have met with all teachers to touch base on charter implementation and determine where additional support may be helpful for the remainder of the year.
    d. Upcoming projects include professional development around the scope and sequence, 2026 Hand in Hand event projects, beef carcass display kit and more.
12. Agriculture & Environmental Manager's Report – Samantha Besler
    a. Hog pen layout still not ideal for loading, will be looking to adjust the set up for the next batch of hogs.
    b. Multiple classroom project collaborations and inquiry have occurred over the past month, examples provided.
    c. Chicks and turkey poults have been ordered. Donkey proposal discussed amongst staff, pending approval. Halter training heifers process have improved.
    d. The skating rink is in great shape for school and community use.
    e. Lambing will start in February and may stretch into March.
13. School Council Report – Kristen Kuhn on behalf of Miriam Ouellette
    a. Online literacy presentation has been moved to May, including an Internet Child Exploitation (ICE) parent focused presentation.
    b. Self-defense physical education lesson support is limited, there will be a single day in February where the PE classes will include a guest presenter on Jiu-Jitsu.

Approved

14. Committees Report
    a. Fundraising and Sponsorship - Megan Olynyk 2026 Hand in Hand Fundraiser planning has started, with a committee kick off meeting in the upcoming weeks.

        Motion (040-25/26) to approve 2026 Hand in Hand fundraising event as presented. - Kristen Kuhn, Second, Amie Meunier - Carried

    b. Junior High Committee - Amie Meunier The Junior High Committee consists of students, staff, parents and board directors. Focused on strengthening hands on learning, building charter based skill pilots. Short term committee with two to three meetings over the next month.

15. Treasurer's Report - Megan Olynyk
    a. Pleased to share that NHCSA received confirmation from Alberta Education on the acceptance and approval of the nutrition grant.
    b. Confirmation of the Exemption request calculation determined that NHCSA exemption request was for $65,990.
    c. Donations - to accept the following donations as presented
        i. Doug Nicholls - $400 - donation purpose designated by the donor.

        Motion (041-25/26) to approve the donations as presented. – Amie Meunier, Second, Kristen Kuhn – Carried

16. Unfinished Business
    a. Modular Classroom Project - Megan Olynyk
        i. Delayed occupancy date to be determined.
    b. School Construction Accelerator Pilot (SCAP) Update - Megan Olynyk
        i. Landowner subdivision application submitted to Leduc County.
    c. Highway Speed Pilot Project - Amie Meunier
        i. No new updates waiting on power sources to get completed.

17. New Business -
    a. TAAPCS Update - Megan Olynyk - The Association of Alberta Public Charter Schools will be updating the acronym they will be using to APCS Alberta Public Charter Schools.

Approved

18. Ratification of Electronic Motions Passed
    a. Motion (033-25/26): I would like to make the motion to accept Doug Nicholls' resignation effective March 31st, 2026. Effective January 1, 2026 until his end date, Doug's FTE will be reduced from a 0.6 to a 0.2. December 31, 2025.
    b. Motion (034-25/26): I would like to make the motion to strike up a Junior High Committee for New Humble Community School. January 13, 2026

19. Questions Open Floor
20. Closing remarks - Kelsey Huber
21. Adjournment 8:01pm

Next Meeting February 18, 2026 6:30 pm

Signature:ORIGINAL SIGNED January 28, 2026

Approved April 22, 2026

New Humble Community School Association
Minutes from Regular Board Meeting
Thursday, March 12, 2026

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn (Virtual)

Board Advisor: Megan Olynyk

Superintendent: Bill Driedger

Public Attendance

1. Call to Order at 6:32 pm - Kesley Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
4. Review and Approval of Agenda - Kelsey Huber

   Motion (043-25/26) to approve the agenda as adjusted. - Amie Meunier, Second, Kristen Kuhn - Carried.

5. Review previous minutes from January 28, 2026 Regular Board Meeting.
6. NHCS Student Recognition - NHCSA

   a. February - Students demonstrate a strong passion for literacy and a love of reading. These students embody what it means to love reading and learning. They approach literacy with curiosity and enthusiasm, always eager to explore new stories, ideas, and perspectives.
   b. March - Students demonstrate true passion for mathematics. These students approach numeracy with curiosity, confidence, and a willingness to take on challenges. Whether solving complex problems or exploring new mathematical concepts, they show persistence, critical thinking, and a genuine enjoyment of learning. What makes these students especially deserving of the Numeracy Award is not only their love of mathematics, but also the way they support others in their learning.

7. Staff Recognition - Halea Kohel

    a. February Award: Amanda Schaber steps in to support students with anything they need, with an open mind and willingness to listen. Amanda develops meaningful relationships with students and demonstrates strong leadership both inside and outside of the classroom.
    b. March Award - Sarah Kutstra is known to staff as dependable and confident. She has a positive outlook demonstrated by her willingness to try anything. She leads with great patience and understanding. Sarah builds strong relationships with students, meeting them at their level and supporting their needs.

8. Chair Update - Kelsey Huber
    a. Since our last meeting, we have welcomed Mr. Bill Driedger into his role as Interim Superintendent. We are grateful for how quickly he has settled into his role and look forward to working with him over the next few months.
    b. In the fall, NHCSA submitted our Charter renewal request seeking a 15 year renewal. We are pleased to announce that we have received a 5 year renewal in addition to our capital request for a new site with a new school being approved through the Schools Now program. NHCSA is grateful for the opportunity to continue to operate as a public charter school in Alberta, offering parental choice in education.

9. Administrator's Report - Bill Driedger and Halea Kohel
    a. Nutrition Grant Update with funding now confirmed the program has expanded. Thanks to the staff who have taken on additional roles and duties to help ensure the success of this program.
    b. Kindergarten to Grade Four Numeracy & Literacy Results have been provided to families.
    c. Report Cards will be provided Tuesday March 24, 2026 with student led conferences March 26, 2026.
    d. March Professional Development Day - First Nations Metis Inuit Professional Development.
    e. Educational Fields Trips for multiple grades are scheduled and listed on the

weekly update.

f. 2026 March Talent Show and Junior High Dessert Theatre each were a great success. Congratulations to the students and staff for their hard work on these incredible events.
g. NHCS Staff welcomed our new interim Superintendent Mr. Bill Driedger.
h. Alberta Education Reviews of School Safety, NHCSA's information has been provided to Alberta Education.
i. 3 Year Education Plan in progress.
j. With spring break approaching, we are also turning our attention to budgets, staffing and programming for the 2026-2027 school year.

10. Agriculture & Environmental Manager's Report - Samantha Besler

a. Multiple classroom project collaborations and inquiry have occurred over the past month, examples provided.
b. Barnyard Improvement - Thank you to Cargill Cares for supporting the installation of a barn floor and BSL Contracting for prioritizing the project to ensure the floor was complete in advance of lambing.
c. Junior High students have been assisting with special projects and barnyard improvements.
d. NHCS has welcomed 6 lambs and a new to the school donkey, Jackson. There are two sheep still to lamb.
e. Over 100 students were able to experience snow shoeing at Mrs. Beslers.

11. Curriculum Coordinator's Report - Carleigh Duiker

a. NHCS Seed Day for Grades 1-6 was wellness themed, including goal setting, collaborative drawings and many more activities.
b. Class based nutrition budgets have provided many hands-on learning lessons with connections to where foods come from, healthy eating, and working as a team.
c. War Amps is unable to schedule presentations at NHCS for this school year and has been tabled for next year.
d. An extensive list of class and division lessons were shared, focusing on

experiential, charter and outdoor learning. One highlight was the timing of a large selection of classes that were able to witness a sheep have a lamb.

e. Professional development day May 15, 2026 has been scheduled with Dr. Bonnie Stelmach. NHCSA has had the privilege of working with Dr. Bonnie has been researching at NHCS over the last four years. The PD will include reviewing the research results and further development of the NHCSA Charter Scope and Sequence.
f. Ongoing projects: Career Fair, April SEED Day, Hand in Hand Presentation, these projects are planned and carried out with multiple staff either taking the lead or assisting.

12. Parents Society Report - Ileea Auclair

a. Fundraising update - New Humble Parents Society (NHPS) has partnered with Humble Beginnings Playschool for the Safety Supplies fundraiser. A variety of First Aid and Safety products are available for order. Proceeds will be utilized to support NHCS program initiatives.
b. The Camerose Casino was a success, thank you to all the volunteers. Proceeds from this fundraiser are anticipated to be determined and shared this May.
c. March love of reading event Read-a-Thon event has commenced.
d. This May NHCS students from Kindergarten to Grade 9 will experience the Fit Set Ninja course.
e. Thank you to NHPS Volunteers, as the school year comes to an end NHPS will share future volunteer opportunities.

13. School Council Report - Miriam Ouellette

a. Jiu-Jitsu sessions went well and were enjoyed by students.
b. Continue working on the online safety presentation as well as researching the potential ICE program on Artificial Intelligence Safety.
c. Alberta School Councils' Association Spring Symposium takes place April 25 & 26, 2026.

Motion (044-25/26) to cover the expense of School Council President attendance at the ASCA Spring Symposium School Council - Amie Meunier, Second, Kristen Kuhn - Carried.

14. Committees Report

a. Fundraising and Sponsorship- Megan Olynyk
    i. 2026 Hand in Hand Humble Roots Fundraiser - event preparations are well underway selling 500 tickets in four minutes. We have reached our sponsorship goal to cover the expenses of the event. The committee consists of multiple members that are contributing to the planning and execution of the event.

b. Junior High Committee - Amie Meunier
    i. This is NHCS' second year offering Junior High. The committee is focused on research and investigation to further hands-on experiential learning opportunities for the Junior High program.
    ii. Recently students attended a NAIT event where they were split into two groups and completed hands-on activities, one group made extension cords and the other built a wood tool carrier.
    iii. Over the next few months the students will be busy as they trial various opportunities to determine which options are suitable and sustainable for 2026/2027.

15. Treasurer's Report - presented by Megan Olynyk

a. The February 2026 Quarterly Report shows an operating surplus of $52,430. This surplus is primarily a result of an increase in funding, including the Nutrition Grant. The board has confirmed that it would like the Superintendent and Administration to prioritize school and classroom needs to reduce the accumulated surplus, and has requested an update at the April meeting.

Motion (045-25/26) to accept the February Treasurer's Report as presented. - Kristen Kuhn, Second, Amie Meunier - Carried.

b. Board Reimbursements Presented for review and approval.

Motion (046-25/26) to accept the February Board Reimbursement Reports as presented. - Amie Meunier, Second, Kristen Kuhn - Carried.

c. Donations - to accept the following donations as presented
    i. Doug Nicholls - $500 - donation purpose designated by the donor.
    ii. Bradco Industries - $550 - donation purpose designated by the donor.
    iii. Anonymous - $50 - donation purpose designated general by the donor.

    Motion (047-25/26) to approve the donations as presented. – Kristen Kuhn, Second, Amie Meunier - Carried.

16. Unfinished business
    a. Modular Classroom Project - Megan Olynyk
        i. No new information to provide, updates will be provided as soon as they are available.
    b. School's Now (formerly SCAP) - Megan Olynyk
        i. Landowner subdivision application timeframe coming to a close, anticipating information and updated to be provided by Leduc County.
    c. Highway Advocacy- Amie Meunier -
        i. There has been no new information to share.
17. New Business
    a. NHCSA Credit Card

    Motion (048-25/26) to approve the addition of Director Kristen Kuhn to the NHCSA credit card. – Kelsey Huber, Second, Amie Meunier - Carried.

    b. OH&S
        i. NHCSA recognizes the importance of occupational health and safety within the organization for staff, students and community members.

    Motion (049-25/26) to have Mr. Driedger form a school operational committee as required by the OH&S Act focusing on terms of reference. – Kelsey Huber, Second, Kristen Kuhn - Carried.

    c. 2026/2027 Enrollment Adjustment Authorization -

Motion (050-25/26) to approve the Superintendent to have the autonomy to make adjustments to 2026/2027 approved classroom capacities, with consultation of the board. – Kelsey Huber, Second, Kristen Kuhn - Carried.

18. Ratification of Electronic Motions Passed

    Motion- I would like to make the motion to approve the January Meeting Minutes as presented. January 28, 2026

19. Questions Open Floor (10 min)
    a. School based Archery Program (NASP), which includes tournaments, has been very positive and rewarding for both students and staff. - Samantha Besler

20. Closing remarks (2 min)
21. Adjournment 8:02pm - Next Meeting April 22, 2026 at 6:30 pm

Signature: ORIGINAL SIGNED April 22, 2026

Approved

New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, April 22, 2026

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn

Board Advisor: Megan Olynyk

Superintendent: Bill Driedger

Public Attendance

1. Call to Order at 6:32 pm - Kesley Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
4. Review and Approval of Agenda - Kelsey Huber

   Motion (51-25/26) to approve the agenda as adjusted. - Kristen Kuhn, Second, Amie Meunier - Carried.

5. Review previous minutes from March 12, 2026 Regular Board Meeting.

   Motion (52-25/26) to approve the March 12, 2026 Regular Board Meeting minutes. - Amie Meunier, Second, Kristen Kuhn- Carried.

6. NHCS Student Recognition - NHCSA

   Students demonstrate a strong passion for artistic expression including art, music and drama. The students actively encourage and support others and share their passion for art with others.

7. Staff Recognition - Bill Driedger & Amanda Clark

   Junior high teacher Megan Gitzel takes on multiple roles, lending a hand where needed, embraces new learning experiences and opportunities. Megan has

strong relationships with students, staff and families. Her passion for agriculture is evident. Students also shared that Megan is a dedicated teacher, is always there when needed and is understanding and kind.

Staffing Update - Mrs. Halea Kohel has resigned to pursue other opportunities, we thank Mrs. Kohel for her support and wish her well. Mrs. Amanda Clark has stepped into the role of Acting Principal for the remainder of the year. Congratulations to Mrs. Clark, we want to thank Amanda for stepping into the role and wish her best for the rest of year.

8. Chair Update - Kelsey Huber

   Next month the NCHSA Organizational Meeting is scheduled, information on the meeting will be provided in the upcoming weeks.

9. Superintendents Report - Bill Driedger and Halea Kohel

   a. 2026-2027 Intent to Return and Registration process is underway. Student Intent to Return Forms have been completed. The result is very few vacancies in Kindergarten to Grade Six. Junior High vacancies will continue to be filled following the spring registration process.
   b. Nutrition Update - New equipment has been installed to support the Nutrition Program. Chef Jeff and Sous Chef Michelle are very pleased with the improvements. The Nutrition program is incredible and we are very fortunate to be able to offer this program to students.
   c. Staffing Update - Based on the direction from the last meeting administration has continued with hiring and is pleased to say they hope to send out a communication by the end of the week regarding Numeracy and Literacy Teacher support, Educational Assistant support for Grade Three and Grade Four as well as backfilling a custodian position.

10. Agriculture & Environmental Manager's Report - Samantha Besler

    a. NHCS welcomed 11 new lambs to the Humble Herd.
    b. We had amazing help from a variety of students to clean up the barn after lambing.

Approved

c. The new text reminder system is working well for chore volunteer reminders.
d. An overview of various grade activities was shared.
e. Stall mats have been purchased for the barn.
f. Grade 9 would like to host a barn dance as part of their graduation.
g. Four pigs for the swine program arrived today.

11. Curriculum Coordinator's Report - Carleigh Duiker

a. NHCS Seed Day for Grades 1-5 theme was Welcome Spring, students learned about cuts of beef with a local butcher, natural wool dying, played chicken life cycle tag, and other activities.
b. Class based nutrition budgets continue to provide many learning opportunities for students.
c. An overview of various grade activities was shared.
d. April professional development for staff will be a food safety course.
e. May professional development day with Dr. Bonnie Stelmach where she will present her research to staff and NHCS stakeholders as she did at the community night. Afterwards staff will work on completing the scope and sequence.
f. Projects - Hand in Hand video presentation now complete. Career Fair being organized by Megan Gitzel, Rodeo Seed Day in June being led by Amanda Clark, Stem 365 Young Engineers kits for the 2026-2027 school year being organized by Kelsey Haggerty.
g. This closes out the Curriculum Coordinator position for the year. Ms. Duiker expressed her appreciation for the opportunity in the role and to help support the students and staff. The NHCSA Board of Directors thanked Ms. Duiker for all of her work and contributions to the position and school this year and wished her well on her upcoming leave.

12. Parents Society Report - Ileea Auclair

a. Fundraising update - First Aid Fundraiser Kits are on order and notification to families will be provided once a delivery date is confirmed.
b. Thank you to Melissa Abrams for her dedication and hard work on the March

Read-a-Thon.

c. There are many exciting events planned for the school year end.
    i. Fit Set Ninja - May 28, 2026
    ii. Emma Wales from Art Ventures June 10 & 11, 2026
    iii. Year End Afterschool Carnival - June
d. Thank you to NHPS Volunteers, as the school year comes to an end NHPS will share future volunteer opportunities.

13. School Council Report - Miriam Ouellette

a. Alberta School Councils' Association Spring Symposium takes place April 25 & 26, 2026.
b. May 1, 2026 online safety session information has been shared with parents.

14. Committees Report

a. Facility (Capital Plan)- Megan Olynyk
    i. Although NHCSA is in the process of the planning project for a new school at a new site it is still required to approve and confirm the Capital Plan priorities for the 2027-2030 submission.

    Motion (53-25/26) NHCSA Capital Plan submission will remain the same as the 2024/2025 submission . - Kristen Kuhn, Second, Amie Meunier - Carried.

b. Finance and Audit - Amie Meunier
    i. The Finance & Audit Committee has collectively reviewed all audit proposals based on these considerations, the Audit Committee recommends MNP Calgary - provided by Partner Cameron Cameron LaRocque, CPA for appointment as external auditor.

    Motion (54-25/26) to approve the Finance and Audit Committee report as presented. - Kristen Kuhn, Second, Kelsey Huber - Carried.

    Motion (55-25/26) to approve MNP Calgary as NHCSA external auditor. - Kelsey Huber, Second, Kristen Kuhn - Carried.

c. Fundraising and Sponsorship- Megan Olynyk

i. 2026 Hand in Hand Humble Roots Fundraiser - This year's event was another great success and each year the event runs smoother than the previous year. The generosity and commitment of the community each year is remarkable and humbling. We are greatly appreciative of all of the donors, sponsors, attendees and the many volunteers that make the event a great success. The event proceeds were $100,780.75.

Motion (56-25/26) to accept the 2026 Hand in Hand report as presented. - Kristen Kuhn, Second, Amie Meunier - Carried.

ii. Recommendation to designate from the proceeds $2000 per grade for the 2026-2027 budget to enhance classroom activities and opportunities.
Motion (57-25/26) to designate from the proceeds $2000 per grade for the 2026-2027 budget to enhance classroom activities and opportunities. - Amie Meunier, Second, Kristen Kuhn - Carried.

iii. Request to accept the budget for the 2027 Hand in Hand event with a projected revenue of $100,000, expenses of $75,000 for a projected profit of $25,000.
Motion (58-25/26) to approve the 2027 Hand in Hand projected budget as presented. - Kristen Kuhn, Second, Amie Meunier - Carried.

d. Junior High Committee - Amie Meunier

i. This is NHCS' second year offering Junior High. The committee was focused on research and investigation to further hands-on experiential learning opportunities for the Junior High program.

ii. The junior high teachers and staff supported the committee work with high energy, commitment and enthusiasm.

iii. Thank you to the committee members, students, parents and staff for supporting the committee.

iv. An overview of the activities that took place or are planned for the remainder of the year were shared.

15. Treasurer's Report - presented by Megan Olynyk

a. NHCSA financial updates will be provided with the next quarterly report.

i. The 2026/2027 Budget Planning cycle is in progress in preparation for the May budget submission for Board consideration and approval. This includes recommendations on salary grids, school fees and other items that impact the budget.

ii. With recent staffing changes updates to the Mastercard Account are required, including removing Halea Kohel and adding Amanda Clark.

Motion (059-25/26) to remove Halea Kohel from the Mastercard account. - Kristen Kuhn, Second, Amie Meunier - Carried.

Motion (060-25/26) to add Amanda Clark to the Mastercard account. - Amie Meunier, Second, Kristen Kuhn - Carried.

Motion (061-25/26) to accept the April Treasurer's Report as presented. - Kristen Kuhn, Second, Amie Meunier - Carried.

16. Unfinished business

a. Modular Classroom Project - Megan Olynyk
    i. Classroom occupancy was granted April 2, 2026
    ii. Final stages of project will take place this week and next to ensure all required documentation for warranty and financial reporting is in place.

b. School's Now - Megan Olynyk
    i. Leduc County Subdivision Authority refused the application of subdivision for the new school site. The vote was 3/5
        1. Glen Bienert - Division 1 - In favor of refusal.
        2. Kelly-Lynn Lewis - Division 2 - In favor of refusal.
        3. Dal Virdi - Division 3 - Did not support refusal.
        4. Bonnie Thomas - Division 4 - Made motion & in favor of refusal.
        5. Glenn Belozer - Division 6 - Did not support refusal.

    NHCSA & the landowner have been in contact with Division Five Counselor Tanni Doblanko, who is not a member of the Subdivision Authority. Counselor Doblanko is in support of a new school within Leduc County and is actively working to be informed of the decision made by the committee. Board Chair Kelsey Huber, Megan Olynyk and the landowner will be meeting with Counselor Doblanko next week to discuss the options going forward. This may include an appeal or request for confirmation of

Approved

Leduc County's position on NHCSA building a new school on Agricultural A land. Pending the county's position NHCSA will need to determine the options and strategy for NHCSA moving forward. One of the possibilities may include pursuing a site in the adjacent Wetaskiwin County.
We hope to provide a more detailed update to provide to parents and community members next week regarding the next steps in the process.

17. New Business
18. Ratification of Electronic Motions Passed
19. Questions Open Floor
    a. No Comments
20. Closing remarks
21. Adjournment 8:03pm - Next Meeting May 20, 2026 at 6:30 pm

Signature: ORIGINAL SIGNED April 30, 2026

Approved

New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, May 20, 2026

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn

Board Advisor: Megan Olynyk

Superintendent: Bill Driedger

Public Attendance

1. Call to Order at 6:42 pm - Amie Meunier
2. Land Acknowledgment - Amie Meunier
3. Welcome - Amie Meunier
4. Review and Approval of Agenda - Amie Meunier

   Motion (62-25/26) to approve the agenda as adjusted. - Kelsey Huber, Second, Kristen Kuhn - Carried.

5. Review previous minutes from April 22, 2026 Regular Board Meeting.
6. NHCS Student Recognition - NHCSA

   Students demonstrate a strong passion for nutrition and wellness along with a commitment to personal wellness and positive lifestyle choices. The students exhibit healthy habits and the connection between fitness, nutrition and mental health supporting overall success and well being.

7. Staff Recognition - Bill Driedger & Amanda Clark

   Nutrition Program support Sous Chef Michelle Menjavar joined the program without hesitation. From navigating new grants and classroom unpredictability to managing restaurant sized volumes of food, she handled it with remarkable ease, precision and calmness. Michelle is thoughtful, dependable, and genuinely wonderful to work with. The level of care she has for the children is evident in everything she does.

Approved

8. Chair Update - Amie Meunier

   NHCSA continues to work on the capital plan, three year education plan and 2026/2027 budget. Thank you to Mr. Driedger for the effort and work on these items.

9. Superintendents Report - Bill Driedger and Amanda Clark

   a. Enrolment Projections - 181 grade 1-9 intent to return forms completed, 34 new registrations including 25 Kindergarten. At this time we are projecting 215 students for next year. Almost every K-6 grade has a waitlist and NHCS continues to accept registrations for Junior High.
   b. Education Plan - The three year education plan is complete. Adjustments to this year's plans include streamlining the outcomes to be easier to articulate and move forward. The plan includes charter goals and outcomes, as well as a table to overlap the charter goals with the Alberta Education and Childcare outcomes. The deadline for submission has been extended to June 17, 2026.
   c. Surveys - Parent surveys will be sent tomorrow. The surveys follow the same format and questions as previous years to have consistency year over year. Student surveys will be administered next week. An observation that NHCS students are involved in many levels of the organization, including decision making, it is evident the value NHCS places on input from students.
   d. Calendar - the remainder of the school year event calendar is very full, please keep an eye on all of the events and activities occurring to the remainder of the year.
   e. Fundraising Funding Request - A request for approval of forty thousand dollars from fundraising revenue to support the replacement of the two graineries storage sheds and school wide chop saw tools. Replacing the sheds that were past the end of life when they arrived to support programming needs for dry storage, creating space in other areas, a functional and professional barnyard, which is the heart of the school and charter. Thank you to Ms. Akkermans for the chomp saw proposal. Replacement of the sheds will provide opportunity to utilize them at the next site or if not required for the new location they will retain resale value.

Approved

Motion (63-25/26) to approve a budget of $40,000 for the shed replacement and chomp saw purchase from fundraising revenue. - Kristen Kuhn, Second, Kelsey Huber - Carried.

10. Agriculture & Environmental Manager's Report - Samantha Besler

a. StarWest Bull Wildfire has returned for heifer breeding. A blood test will be performed in a few weeks to ensure they have been bred.
b. Grade one with their grade nine partners completed measurement activities in the barnyard.
c. Grade five class explored beef and pig organs.
d. Kindergarten class discussed sheep and by products, had a scavenger hunt and experimented with the new camera microscopes.
e. Grade three soil my undies project underway.
f. Grade four, “pooper scoopers”, manure team continue to rotate the manure and are excited to see how the fertilizer turns out.
g. Grade four pig discussions after the arrival of the pigs. The pigs will remain at NHCS longer than originally planned, they will be butchered in early July.
h. Broiler chicks had a higher loss rate than usual. They will be transported to the Calgary area for processing as there are no local processing facilities. The lack of local processing facilities may require an adjustment to the Broiler program frequency next year.
i. Diseased trees have been removed and the stumps will be ground.
j. Grade sevens have started the pizza crop plot.
k. Grade nines have been observing the different birds in the barnyard for their projects.
l. Drayton Valley Oil Country Classic show with students and the heifers went very well, the students and animals were all well behaved. Thank you for the support from the school to attend the event and showcase NHCS.

11. Parents Society Report - No Report

Approved

12. School Council Report - Miriam Ouellette

    a. Online safety events were well received by students, parents and staff.
    b. ASCA Symposium focused on school council governance, communication, parent engagement, student voice and long term planning. Moving forward, the school council is exploring a structured one-year plan.
    c. 2026 Fund for Mental Health FCC NHCS School Council is looking to apply.

13. Committees Report

    a. Charter Development - Kelsey Huber
        i. The committee will strike in June to review feedback from teachers on the scope and sequence. This will include reviewing the current status and opportunities for improvement, program and classroom specific opportunities as well as the barnyard. Information will be provided to parents on opportunity to join the committee.

14. Treasurer's Report - presented by Megan Olynyk

    a. NHCSA financial updates will be provided with the next quarterly report.
    b. Donation - to accept the following donations as presented.
        i. Mr. & Mrs. McMann - $1000.00 - general donation.

        Motion (64-25/26) to approve the donations as presented. - Kristen Kuhn, Second, Kelsey Huber - Carried.

15. Unfinished business

    a. School's Now - Megan Olynyk
        i. Work continues on the Schools Now Building Project including site studies for the potential school site, meetings with Leduc County, Alberta Infrastructure and Alberta Education. Moving forward information on advocacy and support will be provided as the next steps are determined.
        ii. Strategic Plan Priorities
            1. Charter Mandate
                a. Scope & Sequence
                b. Division Specific Charter Implementation

    c. Charter Assurance Process
2. Fiscal Viability
    a. Use of Fundraised Revenue
    b. Support for Administrative and Operations, Projects
    c. Advocacy - Administrative Grant, Minimum Reserves
3. School and Student Success
    a. Retention - Staff/Board
    b. PD as Per Survey Feedback
    c. Recognition - Student, Staff, Volunteers, Board
    d. Assurance Measures - Charter, Alberta Education and Childcare
    e. Program Expansion - High School
    f. Student Enrolment Growth & Decline
4. Continuous Improvement
    a. Communication
    b. Systems and Processes
    c. Governance and Administration
5. Research Informed Practices
    a. Share Dr. Stelmach Results - Request PD Support
    b. Quality and Vetted Learning in Action NHCS Resources
    c. New Research 26/27 +

Motion (65-25/26) to approve the strategic plan priorities as listed.
-Kelsey Huber, Second, Kristen Kuhn - Carried.

16. New Business
    a. Three Year Education Plan - confirm included on June 17, 2026 Regular Board Meeting for review and approval.
17. Ratification of Electronic Motions Passed
    a. Motion: I will make a motion to approve the April meeting minutes as presented. April 30, 2026
18. Questions Open Floor
    a. Discussion on the success and collaboration of the staff and other stakeholders following multiple changes mid year. Demonstrating to students the supportive and collaborative nature of the team. Reflecting on the year it has been an incredible year for students and the upcoming months will continue to add to what has been a great year.
19. Closing remarks - Amie Meunier

Approved

a. Thank you all for your time and attending today's meetings.

20. Adjournment 7:35 pm - Next Meeting June 17, 2026 at 6:30 pm

Signature: ORIGINAL SIGNED Date: June 17, 2026

Approved

New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, June 17, 2026

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn

Board Advisor: Megan Olynyk

Superintendent: Bill Driedger

Public Attendance

1. Call to order 6:30 pm - Amie Meunier
2. Land Acknowledgement - Amie Meunier
3. Welcome - Amie Meunier
4. Review and approval of agenda - Amie Meunier

   Motion (70-25/26) to approve the June agenda as presented. - Kristen Kuhn, Second, Kelsey Huber - Carried.

5. Review previous minutes from May - Amie Meunier

   Motion (71-25/26) to approve the May 20, 2026 Regular Board Meeting minutes.- Kelsey Huber, Second, Kristen Kuhn - Carried.

6. Chair Update - Amie Meunier
   a. Thank you to families, staff, and the NHCS community for the continued engagement and commitment that supports the continued growth and student success of New Humble Community School.
7. Superintendent's/ Administrator's Report - Bill Driedger and Amanda Clark
   a. Highlight - school is busy with PAT's, field trips, and year end events.
   b. Staffing update - NHCS end of year staff turn over is considerably low. Only one teacher position has been advertised, backfilling for our Kindergarten teacher as Mrs. Clark was the successful Principal candidate. Shortly an advertisement for both the Secretary-Treasurer maternity leave and custodial position will be advertised.
   c. Mr. Driedger shared reflections from his time as interim Superintendent and final Board meeting, expressing deep appreciation for the students, staff, volunteers, committee members, School Council, Parents Society and the many families that make up the school community. Remarking that it was easy to "fall in love with the school" and spoke warmly of the dedication, support and sense of community they experienced throughout their time on the Board.

Approved

8. Agriculture & Environmental Manager's Report - Samantha Besler
    a. The garden and greenhouse are full of seeds and plants.
    b. The pizza crop has taken off, the Grade 5 class did a great job planting their plants.
    c. The Humble Sheep have been moved to pasture, lambs weaned and students are preparing for sale.
    d. Farmbrite works great for data entry. There are plans to transition to students completing the data entry next year.
    e. Heifers moved back to StarWest Farm where they will be preg-checked and vaccinated. The process for their sale will be determined in July.
    f. This round of Junior High research projects focused around barnyard activities.
    g. Chore students weighed the sheep and did a good job leading that project themselves.
    h. NHCS turkey poults are doing well.
    i. Stanley Construction will be completing the final landscaping for the modular.
    j. Partnership with Leduc County to use the facility to host a Sheep and Goat Parasite workshop in the barn.
    k. We would like to consider an open farm day at NHCS next summer.
    l. The Ag for Life PD expo was a great event. It is evident how aware our students are when it comes to the ag sector and education. There was good information on animal handling which may be added to the scope and sequence.
    m. Fall broiler chickens have been ordered, with no local processor available we may need to reconsider the program.
    n. A local daycare has requested a fieldtrip for the fall 2026.
    o. All NHCS flock of ducks were lost to a fox. We have a parent hatching new ducklings for the fall.
    p. The barnyard cleanup dumpster and outhouse have been delivered.
9. Parents Society Report - Ileea Auclair
    a. Thank you to all the families who have supported the Parent's Society. Through these fundraising efforts $11,500 was raised. This is outside of the Casino fundraising.
    b. The Davidson Orchard fundraiser will kick off the new school year.
    c. Fiset Ninja and Art Venture activities were thoroughly enjoyed. The year end fair had a fantastic turnout, even with the poor weather.
    d. Volunteer update thank you to all the volunteers that contribute their time and expertise to make this year successful.
10. School Council Report - Miriam Ouellette
    a. School Council was approved for the community fund from the Do More Agriculture Foundation. Details will be finalized following the start of the new Superintendent.

b. Renewal for ASCA is approaching, there is an online platform that School Council will be testing in September and may result in a request for support to purchase for the 2026-2027 school year.
c. Thank you to the community, staff, administration, board, parent's society, students for the time, talents and energy this year and wish everyone a well deserved summer break.

11. Committees Report - Charter Development- Kelsey Huber
    a. The Charter Development Committee met and reviewed charter evaluation information in relation to the scope and sequence. Thank you to the staff and parent volunteers for their time and recommendations to help the board determine priorities going forward.
    b. Recommended priorities:1, Increase teacher collaboration and planning time, 2. Strengthen Charter Goal 2 and Goal 4 outcomes, 3. Enhance greenhouse programming, 4. Improve communication around agricultural projects, 5. Expand First Nations Metis Inuit integration, 6.Continue implementation of the Scope and Sequence, 7. Improve student readiness for outdoor learning.

       Motion (72-25/26) to approve the Seed Day Budget, if not already included in budget projections, of $4500 for 2026/2027 School Year. - Kristen Kuhn, Second, Kelsey Huber - Carried.

       Motion (73-25/26) to accept the Charter Development Committee Report as presented. - Kristen Kuhn, Second, Kelsey Huber - Carried.

12. Treasurer's Report - Megan Olynyk
    a. Quarterly Report
        i. May operating balance shows a deficit of -$13,734, primarily due to Modular Classroom construction/Site investigation expenses that will be offset with deferred revenue, barnyard expenses that will be offset with deferred revenue and higher than budgeted O&M expenses. The board remains in a strong financial position, poised to draw down the surplus as budgeted.

           Motion (74-25/26) to accept the Quarterly Financial Report as presented. - Kelsey Huber, Second, Kristen Kuhn - Carried.

        ii. Administrative Reimbursement Reports presented for posting on the website.

           Motion (75-25/26) to accept the Administrative Reimbursement Report as presented. - Kristen Kuhn, Second, Kelsey Huber - Carried.

        iii. Donations - Cargill Cares $3000 & Anonymous $19.10

iv. Motion (76-25/26) to accept the donations as presented. - Kristen Kuhn, Second, Kelsey Huber - Carried.

b. 2026-2027 Budget
   i. The 2026-2027 Budget presented total projected revenue of $2,901,142 and expenses of $3,010,439 resulting in a deficit of $109,297 which will continue to draw down the accumulated surplus.

      Motion (77-25/26) to approve the 2026/2027 NHCSA Budget. - Kelsey Huber, Second, Kristen Kuhn - Carried.

c. Nutrition Grant Expression of Interest
   i. As per the AB Ed funding manual charter schools are required to submit expressions of interest for the Nutrition Program. This year NHCS was approved and provided the funding request with a federal matching program. This enhanced our nutrition program significantly and had many positive impacts for students health and education. The 2026-2027 Nutrition Expression of Interest would provide for a similar structure with multiple days of hot lunches, breakfast, a food service coordinator, and part time kitchen support.

      Motion (78-25/26) to approve the 2026/2027 Nutrition Grant Expression of Interest. - Kristen Kuhn, Second, Kelsey Huber - Carried.

13. Unfinished business
    a. Schools Now- Megan Olynyk
       i. NHCSA continues to work with Alberta Infrastructure and Alberta Education and Childcare representatives on the planning requirements for the new school site. Various site studies and investigations are being conducted and anticipated to be completed by the middle of August. At which point consultation with Alberta Infrastructure & Alberta Education & Childcare will continue.
14. New Business
    a. Humble Beginnings Playschool Update - Miriam Ouellette
       i. 2025-2026 was an incredible year and would have not been possible without the support of NHCS administration, staff, students and families. We appreciate the kindness, encouragement and connecting with the older grades. On behalf of HBPS thank you.
    b. Education Plan - Bill Driedger

i. Key strengths: exceptional parent satisfaction, quality of education, student engagement, charter assessment data, citizenship and character development, continued growth and community engagement.
ii. Areas of focus: continued and emerging priorities for numeracy and literacy, junior high program, professional learning, First Nations Metis and Inuit education, facility planning and charter data collection.

Motion (79-25/26) to approve the 2026-2029 Education Plan as presented. - Kelsey Huber, Second, Kristen Kuhn - Carried.

c. Classroom Capacities - Bill Driedger
i. Recommendation to the Board to set classroom capacities at 25 per classroom.

Motion (80-25/26) to approve the 2026-2027 classroom capacities at 25 per class. - Kristen Kuhn, Second, Kelsey Huber - Carried.

d. Teacher and Support Staff Salaries - Bill Driedger
i. NHCS competes with other school divisions for staff and there is a limited number of staff available. School divisions have increased their pay for teachers, including retroactive pay, as such in order to be competitive it is recommended that all support staff, and certificated staff receive an increase of 4% for the 2026-2027 school year. This increase is sustainable with the NHCSA Budget. At this time public charter schools have not received additional funding to facilitate salary adjustments. In the event that NHCSA receives adjustment funding consideration should be given for an additional grid adjustment.

Motion (81-25/26) to approve a 4% salary increase to both certified teaching and support staff applicable salary grids. - Kelsey Huber, Second, Kristen Kuhn - Carried.

ii. Recommendation to increase certified teacher substitute pay to $280/full day starting the 2026/2027 school year.

Motion (81-25/26) to increase certified teacher substitute pay to $280/full day starting 2026/2027 school year. - Kristen Kuhn, Second, Kelsey Huber - Carried.

iii. Proposed change/amendment to motions 81-25/26 to include at the start of the 2026/2027 school year.

Motion (83-25/26) to amend motion 81-26/27 to read to approve a 4% salary increase to both certified teaching and support staff

applicable salary grids at the start of the 2026/2027 school year. - Kelsey Huber, Second, Kristen Kuhn - Carried.

e. School Fees - Megan Olynyk
    i. Recommendation to maintain school fee and option fee rates for the 2026-2027 school year. Any new option fee or fee adjustment will be brought forward to the Board for review and approval.

    Motion (84-25/26) to maintain school fee rates for the 2026/2027 school year. - Kelsey Huber, Second, Kristen Kuhn - Carried.

f. APCS - Megan Olynyk
    i. The launch of Alberta Public Charter Schools (APCS): a renewed brand and unified provincial voice for member charter schools across Alberta. As a proud APCS member school, we're excited to help strengthen awareness and advocacy for tuition-free, publicly funded charter education and the students and families we serve every day. The new APCS brand and website reflect the growing momentum, collaboration, and collective impact of public charter schools across the province. Explore the new website: albertapubliccharters.ca

15. Ratification of Electronic Motions Passed
    a. **Motion:** I would like to make the motion to approve the May 20, 2026 Organizational Meeting minutes as presented. May 21, 2026

16. Questions Open Floor (10 min)
    a. Year end staff service awards will be presented in the fall of 2026.
    b. Food cycler consideration for next year.

17. Closing remarks

18. Adjournment - Next Meeting September 23, 2026

Approved:ORIGINAL SIGNED Date: September 22, 2026

APPROVED NOVEMBER 24, 2026

New Humble Community School Association
Minutes from Annual General Meeting
Wednesday, November 19, 2025

Location: **49469 Hwy 795, Calmar, AB New Humble Community School**

Agenda:

Approval of minutes from previous AGM

Motion (024-25/26) to approve November 2024 Annual General Meeting minutes. Kristen Kuhn, Second, Amie Meunier. - Carried.

Adopting of audited financial statements

Motion (025-25/26) to accept the 2024/2025 Audited Financial Statements as information. Amie Meunier, Second, Kristen Kuhn. - Carried.

Appointment of Auditors

To be determined following the recommendation of external auditors and RFP process of the NHCSA Audit Committee.

Reporting on 2024-2025 significant activities

An report of the accomplishments, initiatives, and partnerships was provided in thef following categories:

1. Professional development and growth.
2. Student learning and leadership.
3. Events and community partnership.
4. Community Partnerships and Recognition.
5. Fundraising and Support.

Closing Remarks - Kelsey Huber

Adjourned: 8:16 pm

New Humble Community School Association
Organizational Meeting
Wednesday May 20, 2026

Directors in attendance: Kelsey Huber, Krisen Kuhn, Amie Meunier
Superintendent: Bill Driedger

Board Advisor: Megan Olynyk

Public Attendance

1. Call to order - 6:36 pm
2. Nomination of Chair and Vice-Chair Positions
    a. Kelsey Huber nominated Amie Meunier for the position of Board Chair. Amie accepted the nomination. No objections were raised, Motion 066-25/26 carried unanimously.
    b. Kelsey Huber nominated Kristen Kuhn for the position of Board Vice-Chair. Kristen accepted the nomination. No objections were raised, Motion 067-25/26 carried unanimously.
3. Review Committee Appointments
    a. Fundraising and Sponsorship - Kristen Kuhn
    b. Policy Development - Amie Meunier
    c. Charter Development - Kelsey Huber
    d. Finance and Audit - Kristen Kuhn
    e. Facility Committee - Fall 2026
    f. Junior High Committee - Fall 2026 - transition to Division Committee
    g. School Council Liaison - Amie Meunier
    h. APCS (formerly TAAPCS) - Megan Olynyk (volunteer Board Advisor)
4. Review signing authority
    a. Kelsey Huber made a motion 068-25/26 to remove herself as signing authority, seconded by Kristen Kuhn. Motion carried.
    b. A motion 069-25/26 was made by Kelsey Huber to add Kristen Kuhn to signing authority, seconded by Amie Meunier. Motion carried.
    c. Mastercard holders will remain unchanged.
5. Director Primary & Emergency Contact Information - Please provide or confirm contact information to Secretary Treasurer Sara Cook.
6. Adjournment at 6:41pm

Approved May 21, 2026



NEW HUMBLE COMMUNITY SCHOOL ASSOCIATION

MEETING MINUTES

May 20, 2026

General Meeting of the Society Agenda:

1. Call to order 6:31pm
2. Approval of the Agenda - Kristen Kuhn, Second Amie Meunier, Carried
3. Land acknowledgment - Kelsey Huber
4. Review of Board of Directors powers and duties - Kelsey Huber
    a. A unique feature of charter schools is the requirement to have a volunteer Board of Directors to serve as the governance body for the school. The Board sets direction, formulates policy, and makes decisions required of it in the Education Act, the New Humble Community School Charter, and the NHSCA's bylaws. Information on NHCSA membership and the process for nomination of charter board candidates can be found in Articles 3 and 5 – The Charter Board in NHCSA Bylaws.
5. Elections (10 min)
    a. Motion to have Megan Olynyk Chair the meeting. Kelsey Huber, Second Amie Meunier, Carried.
    b. Directors Kelsey Huber, Amie Meunier and Kristen Kuhn are all within the two year term and are not up for re-election. Confirmation that there have been no director nominations received.
    c. Call from the floor for nominations - no nominations received.
    d. Congratulations to the Directors for the continued position and thank you for your support of NHCSA.
6. Adjournment at 6:36 pm.