

**New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, September 17, 2025**

Directors in attendance: Kelsey Huber, Amie Meunier, Darelle Donnelly, Rachael Walker

Board Advisor: Megan Olynyk

Superintendent: Douglas Nicholls

Public Attendance

1. Call to Order at 6:34 pm - Kelsey Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
 - a. Welcome back to students, staff and families. Thank you to the administration and board directors for the work completed over the summer.
4. Review and Approval of Agenda - Kelsey Huber
 - a. Add under Old Business - SCAP Update

Motion (001-25/26) to approve changes to the agenda with additions. - Amie Meunier, Second, Rachael Walker - Motion is passed

5. Review and Approval of Previous Minutes - Kelsey Huber
6. NHCS Student Recognition - NHCSA
 - a. This month's focus is the Volunteer/School Community Service Award.
Congratulations to the students for being recognized for going above and beyond in demonstrating a spirit of service and community.
7. Staff Recognition - Douglas Nicholls
 - a. Congratulations Sara Cook, for your invaluable contributions to the financial and business operations of the school.
8. Principals Update - included in Superintendent Update.
9. Chair Update - Kelsey Huber
 - a. Board priorities for 2025-2026 school year

- i. 15 Year Charter Renewal
- ii. Superintendent Recruitment
- iii. New school site and facility
- iv. Board governance models
- v. Collaborative meetings with students and staff

10. Superintendent Report - Douglas Nicholls

- a. Welcome to new staff.
- b. Teacher mentor program in place to support new teachers with charter.
- c. Agriculture & Environment Manager and Curriculum Coordinator to work closely with teachers and staff.

11. Agriculture and Environmental Manager's Report - Samantha Besler

- a. Charter testing is well underway.
- b. Barnyard operations update.
- c. Minor maintenance items completed at the school this August.
- d. Continued community support with donations of straw, feed and other items to the program.

12. Curriculum Coordinator - Carleigh Duiker

- a. Olds College field trip was a great success. Students and staff are thankful for the research mentors that are working with the students.
- b. Professional Development plans and priorities are being identified for the y
- c. Completing regular check ins with the teachers.
- d. The teachers are appreciative of the \$2000 per classroom to support charter implementation and activities.

13. Parents Society Report - Ileea Auclair

- a. AGM was September 11, 2025 two vacant positions.
- b. Working with Mrs. Kohel and Mr. Chambers on hot lunch plans.
- c. Looking forward to the upcoming collaborative fundraising meeting.
- d. Thank you to all the volunteers.

14. School Council Report - Miriam Ouellette

- a. School council now has a new executive.

- b. Request for support with supplying refreshments for the upcoming online safety presentation.
- c. Next school council and parent society meeting is October 9, 2025.

Motion (002-25/26) to approve providing \$100 to support the school council refreshment expenses. - Kelsey Huber, Second, Rachael Walker - Motion is passed

15. Committees Report

- a. Finance and Audit Committee - Amie Meunier
 - i. Request for parent members will be sent out shortly.
- b. Furniture and Equipment budget for Mrs. Kohel. Motion (003-25/26) to approve a \$35,000 budget for Mrs. Kohel for furniture and equipment as outlined in the funding manual. - Amie Meunier, Second, Rachael Walker - Motion is passed

16. Treasurer's Report - Presented by Megan Olynyk

- a. August's report projected a surplus at the fiscal year end. While not all transactions have been processed the reconciliation and final expense project a surplus between the required 1% and maximum 6%. Updated information will be provided through the draft audited financial report.

Motion (004-25/26) to approve the treasurer's report as presented - Rachael Walker, Second, Amie Meunier - Motion is passed.

17. Unfinished Business

- a. Highway Speed Pilot Project - Amie Meunier
 - i. Due to a delay on hardware and confirmation of power source the estimated timeline for the 70km/hr speed limit, estimated 2-3 months before it is in place.
 - ii. Please report any unsafe driving to Mrs. Zimmerman.
- b. Modular Classroom Project - Megan Olynyk
 - i. The project has been awarded to Stanley Construction, Leduc County has approved the building permit and the fence has been moved to provide more space.
 - ii. Construction will commence soon with proper safety measures.
- c. School Construction Accelerator Pilot)SCAP Update - Megan Olynyk

- i. Excited to share the pending location of the new school and new site, 49130 HWY 795, pending all necessary approvals.
- ii. Thank you to the landowner and all potential site location landowners for their patience and cooperation as this process continues.
- iii. There is a historical connection to the site's landowner as their great great grandfather was on the first school board for Humble School, the great grandfather helped build the first log school house and the grandmother was a teacher at the school.
- iv. Updates to the progress of the SCAP project will be provided as they become available.

18. New Business - Kelsey Huber

- a. Locally Developed Courses
 - i. Developed to implement junior high option courses. Motion (005-25/26) To approve the Locally Developed Courses (LDC) with the adjustments noted. Amie Meunier - Second Darelle Duperron - Motion is passed.
- b. Superintendent Resignation - NHCSA has posted and will be recruiting for the Superintendent position. Thank you to Mr. Nicholls for his impactful support and contributions to NHCSA board, staff and students.
- c. Board Director Resignation - Rachael Walker
 - i. Thank you to Rachael for her support and contributions to the board, students and staff during her tenure as a director. Specifically but not limited to the support of the recognition and interagency programs. Motion 006-25/26 - NHCSA accepts the resignation of Board Director Rachael Walker effective today. Kelsey Huber, Second Amie Meunier - the motion is passed.

19. Ratifications of Electronic Motions Passed

- a. August 21, 2025 - Motion: I would like to make the motion to accept the junior high option fees for 2025/2026 as noted above.
- b. August 13, 2025 - Motion: I would like to make the motion to accept Mr. Nicholls' resignation as of today, August 13, 2025. His last date will be dependent upon a successful candidate being hired.
- c. July 3, 2025 - Motion: I would like to make the motion to accept the \$5000 donation from Aspenleaf Energy as presented.

- d. June 26, 2025 - Motion: I would like to make the motion to accept the \$100 donation from the CSS grad class of 2025 as presented.
- e. June 22, 2025 - Motion: I would like to make the motion to approve the June 18, 2025 meeting minutes as presented.

20. Questions - Open Floor

- a. Parking lot - overflow parking will continue to be utilized and monitored for safety.
- b. Donations - request to accept the following donations - Megan Olynyk
 - i. \$140 from Halo Smallboy for the barnyard.
 - ii. \$500 from Vallen Energy - General Purpose
 - iii. \$5000 from Tenaz Energy Corp - General Purpose

Motion to accept the donations as presented. Darelle Duperron - Second Amie Meunier motion passed.

21. Closing Remarks - Kelsey Huber

22. Adjourned at 8:09 pm

Next meeting will be October 15, 2025

A handwritten signature in black ink that reads "Kelsey Huber". The signature is written in a cursive, flowing style.

Kelsey Huber, Board Chair

Approved October 16, 2025