Approved

New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, October 21, 2026

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn

Superintendent: Rick Cusson

Board Advisor: Megan Olynyk

Public Attendance

1. Call to order 6:31 pm - Amie Meunier
2. Land Acknowledgement - Amie Meunier
3. Welcome - Amie Meunier
4. Review and approval of agenda - Amie Meunier

Motion (007-26/27) Motion to approve the meeting agenda as adjusted. - Kelsey Huber, Second, Kristen Kuhn - Carried.

5. Review previous minutes from September

Motion (008-26/27) Motion to approve September 2026 NHCSA Board Meeting minutes. - Kristen Kuhn, Second, Kelsey Huber - Carried.

6. NHCS Student Recognition - Amie Meunier –
    a. NHCSA is proud to recognize the October Helping Hands Awards, students were recognized for supporting their peers, helping without prompting and are active outside of school volunteering in their community.
7. NHCS Staff Recognition - Rick Cusson and Amanda Clark
    a. In alignment with the Helping Hands Awards Jeff Chambers routinely supports his peers, he gives his time over and over again and can be counted on when needed. From being a listening ear, helping fill a hungry

stomach, providing creative cooking ideas he always has a readiness to jump in and support all while connecting with students.

8. Staff Service Awards - Amie Menier
    a. NHCSA was pleased to recognize staff for either one, three or five years of service.
9. Chair Update - Amie Meunier
    a. NHCS is well into the second month of the school year. The upcoming Charter School PD day is this week, with NHCS teachers attending Charterverse. Thank you to everyone for their time, efforts behind the scenes.

10. Superintendent's/Administrators Report - Rick Cusson and Amanda Clark
    a. NHCS events recap can be found in the school council meeting highlights.
    b. STEM kit initiative going well.
    c. Oct 13, 2026 PD Day focused on learning and collaborating, positive behaviours and positive mindset, report cards, Educational Assistants strategies to support students, Hour Zero training, Charter related activities with teachers and scope and sequence.
    d. Grade 7-9 are piloting a new curriculum in social studies, math and physical education.
    e. Recent discussions with Dr. Bonnie Stelmach regarding school or student based research grant opportunities.
    f. Chef Jeff's cooking has inspired many students to try meals outside of their comfort zone, resulting in a proposed fundraising opportunity with creating a future cook book.
    g. Mr. Cusson and Mrs. Clark met with Alberta Education and Childcare Field Services. The updates to the Emergency Preparedness Plan are required by early January. September 30, 2026 enrollment of 211. A brief summary of the initial assurance survey results indicate NHCS continued success. AP 550 Community Use of Facilities has been updated and will be shared.

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11. Agriculture & Environment Managers Report - Samantha Besler
    a. The barnyard has been busy. Mrs. Besler has registered for a Manure Management webinar. Junior High students are headed to Lakeland tomorrow. The ram arrived Oct 1, 2026, seeders were removed by students, 1446 lbs of NHCS poultry were processed. The new Heifers have arrived and halter breaking has begun. The most recent windstorm had damaged or destroyed some of the bird pens. Thank you to all the volunteers that stopped in to help clean up, repair and the students that rebuilt the pens. A list of classroom or school projects was shared.

12. Parent's Society Report - Ileea Auclair
    a. NHPS directors are settling into their positions, two positions continue to be available. Fundraising update includes $2,600 from the Davidson Orchard fundraiser. More information on upcoming fundraisers will be shared in the upcoming weeks. Halloween dance and bake sale at the end of the month. Thank you to all volunteers for their time and expertise, NHCSA, School Council, staff and parents.

13. School Council Report - Miriam Oullette
    a. School Council Secretary position remains open. The DoMore Ag Workshop will take place in January. A review of School Council documents is underway. A staff questionnaire will be shared to identify opportunities of areas for additional support. The next meeting will be November 5, 2026.

14. Committees Report - Amie Meunier
    a. Division Committees Status - Amie Meunier
        i. Strike ad hoc Division Committees.

Motion (009-26/27) Motion to strike the NHCS Division One Committee with Kristen Kuhn to chair for the 2026-2027 school year. - Amie Meunier, Second, Kelsey Huber - Carried.

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Motion (010-26/27) Motion to strike the NHCS Division Two Committee with Kelsey Huber to chair for the 2026-2027 school year. - Amie Meunier, Second, Kristen Kuhn - Carried.

Motion (011-26/27) Motion to strike the NHCS Division Three Committee with Amie Meunier to chair for the 2026-2027 school year. - Kristen Kuhn, Second, Kelsey Huber - Carried.

b. Finance & Audit Committee - Kristen Kuhn
    i. Audit Committee underway, thank you to the parent volunteers for showing interest in joining the committee. Meetings will take place in November.
c. Charter Development Committee - Kelsey Huber

Motion (012-26/27) Motion to appoint Kelsey Huber to chair the Charter Development Committee for the 2026-2027 school year. - Amie Meunier, Second, Kristen Kuhn - Carried.

d. Facility Committee - No Report
e. Policy Development Committee - Not striking at this time. If required policies will be addressed during Regular Board meetings with stakeholder input during the open floor.
f. Fundraising & Sponsorship Committee -

Motion (013-26/27) Motion to appoint Kristen Kuhn to chair the Fundraising and Sponsorship Committee for the 2026-2027 school year. - Amie Meunier, Second, Kelsey Huber - Carried.

g. Rewards & Recognition Committee -
    i. This committee will not be held this school year.
h. Board Director Development and Recruitment Committee

Motion (014-26/27) Motion to appoint Amie Meunier to chair the Board Director Development and Recruitment Committee for the 2026-2027 school year. - Kristen Kuhn, Second, Kelsey Huber - Carried

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15. Treasurer's Report - Sara Cook Presented by Megan Olynyk
    a. Monthly Report -

Motion (015-26/27) Motion to remove Sara Cook from banking access and signing authority - Amie Meunier, Second, Kristen Kuhn - Carried.

Motion (016-26/27) Motion to add Sarah Thomas to have banking access and signing authority - Amie Meunier, Second, Kelsey Huber - Carried.

NHCS Donations: Thank you to the generous donors that support students and programs at NHCS.

i. Leduc Produce - weekly cases of fruit and monthly Tutti Frutti supplies.
ii. Ranchland Meats - Sausage (20lbs) for Nutrition Program
iii. Humble Beginnings Playschool ($1000) in appreciation of shared supplies.

Motion (017-26/27) Motion to accept the donations as presented. - Kristen Kuhn, Second, Kelsey Huber - Carried.

    b. Modular Classroom Request 2026
        i. NHCSA is at capacity on the school site and cannot accommodate an additional modular.

Motion (018-26/27) Motion to not submit a request for a modular classroom for the 2026/2027 school year. - Kristen Kuhn, Second, Kelsey Huber - Carried.

    c. Audit Update -

The audit work is underway and work will commence with the audit committee in November.

    d. Donations for Approval - addressed in monthly report.

16. Unfinished Business -
    a. Schools Now (Building Project) - Megan Olynyk
        i. Site fit tests for both potential school sites have been provided to Alberta Infrastructure and Alberta Education and Childcare Capital Planning. A meeting is scheduled for later this month to discuss.

b. APCS - Megan Olynyk
    i. The Alberta Public Charter Schools Association (APCS) continues to advocate for parody in funding following last years labour actions and adjustments in funding. Public charter schools did not receive funding adjustments to support salary adjustments for teachers.
    ii. The APCS AGM is scheduled for November, Mr. Cusson and Megan Olynyk will be attending.

17. New Business
    a. Halloween Decorations/Storage - Amie Meunier
        i. A local group previously had a dedicated annual Halloween fundraiser to support local schools. This fundraiser is no longer being held and NHCSA has the opportunity to purchase the collection of decorations. NHCSA looks forward to being able to offer a community event in the future, external storage will need to be purchased. The storage will be located off site at a local families location as the current school site cannot accommodate. Congratulations to the previous event host for many years of success and a great event for the community.

Motion (019-26/27) Motion to purchase the Halloween decorations and storage from fundraising revenue not to exceed $10,000. - Amie Meunier, Second, Kristen Kuhn - Carried.

b. Charter Assurance Process - NHCSA has previously developed a Charter Assurance Process to enhance local assurance measures and align with the scope and sequence. Last year it became clear that there were gaps in the analysis and reporting of the raw data on the assurance process. Administration were tasked with reviewing the process, evaluating the reporting formats and implementing improvements. Due to administration staff turnover this was not completed but remains a priority.
    i. Kelsey Huber declared a conflict of interest regarding the Charter Assurance Process and left the room.

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Discussion continued - the Charter Assurance process is a key point in the self evaluation and reflection of charter achievement. The previous year's review indicated that the source data likely remained valid. Kelsey Huber submitted a proposal to support the operational administrative evaluation of the Charter Assurance Process, therefore recused herself. The proposal offered three levels of support that may be considered by the administration.

Motion (020-26/27) Motion to provide up to $10,000 in additional operational support at the discretion of the Administration for assurance reporting - Kristen Kuhn Second, Amie Meunier - Carried. (Kelsey Huber was not present and did not vote)

Kelsey Huber was asked to and returned to the meeting.

18. Ratification of Electronic Motions Passed - None

19. Questions Open Floor
    a. Student surveys are provided in class.
    b. Survey results are shared in the Annual Education Results Report.
    c. AP 550 forms can be accessed through the school secretary.

20. Closing remarks from Board Chair Amie Meunier

21. Adjournment 8:34 pm next meeting and AGM is November 24, 2026

Approved:  Date: October 27, 2026