

Approved

**New Humble Community School Association
Minutes from Regular Board Meeting
Wednesday, December 17, 2025**

Virtual Meeting via Zoom

Directors in attendance: Kelsey Huber, Amie Meunier, Kristen Kuhn

Board Advisor: Megan Olynyk

Superintendent: Doug Nicholls

Public Attendance

1. Call to Order at 6:34 pm - Kesley Huber
2. Land Acknowledgment - Kelsey Huber
3. Welcome - Kelsey Huber
4. Review and Approval of Agenda - Kelsey Huber

Motion (026-25/26) to approve the agenda as adjusted. - Kristen Kuhn, Second, Amie Meunier - Carried.

5. Review and approval of November 2025 Minutes

Motion (027-25/26) to approve the November 2025 Regular Meeting Minutes. - Amie Meunier , Second, Kristen Kuhn - Carried

6. NHCS Student Recognition - NHCSCA

- a. December student recognition will be presented in January due to the meeting being virtual as a result of poor weather conditions.

7. Staff Recognition - Doug Nicholls

- a. December staff recognition will be presented in January due to the meeting being virtual as a result of poor weather conditions.

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8. Chair Update - Kelsey Huber

- a. NHCSA confirms grades to be offered will continue to be Kindergarten to Grade Nine. NHCSA's strategic plan includes expanding programming to offer highschool as facilities and resources allow. Additional priority for NHCSA alumni have the opportunity to remain connected to the community through community and public events.
- b. AERR - Superintendent Doug Nicholls completed a review of the NHCSA Annual Education Results Report. Providing key insights into the 2024/2025 school year, accomplishments, key indicators and assurance results.
- c. Superintendent Contract - NHCSA is happy to share that they have filled the Superintendent position starting in the 2026/2027 school year. Thank you to Mr. Nicholls for his continued support as we look to transition this role. The board looks forward to sharing the successful candidate information in the new year once the successful candidate has had the opportunity to provide proper notice.

Motion (028-25/26) I would like to make a motion to approve the contract as reviewed and authorize the appropriate signing authority to sign and execute the agreement on behalf of the organization. - Amie Meunier , Second, Kristen Kuhn- Carried

9. Administrators Report – Halea Kohel & Doug Nicholls

- a. Thank you to all staff, board and families for your continued support, work and commitment this school year.
- b. Upcoming events: Marmot ski trip, Rabbit Hill ski tip, outdoor rink flooding, NASP, etc.

10. Agriculture and Environmental Manager's Report - Samantha Besler

- a. Handling equipment from Lakeland has arrived and been assembled with the help of students and volunteers.
- b. Classroom engagement and enrichment blocks occurring with multiple grades and agriculture topics.

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- c. Hog program meat sale to occur soon.
- d. MLA & Alberta Education & Childcare Chief of Staff visit (Kelsey Huber) - Thank you to the NHCS Barn Managers and Mrs. Besler for touring our visitors this past week and showcasing the NHCS culture and growth.

11. Parents Society Report - Ileea Auclair

- a. Hot lunch program update.
- b. Fundraiser and event update, including the bake sale and other festive activities.
- c. Thank you to all of the volunteers.

12. School Council Report – Kristen Kuhn on behalf of Miriam Ouellette

- a. Working with Saffron for the May session.
- b. Working with Mrs. Klatt & Ms. Gitzel to incorporate self defense into the PE program in February.
- c. Staff questionnaire link sent to parents.

13. Committees Report

- a. No Reports

14. Treasurer's Report - Presented by Megan Olynyk

- a. The November operating balance shows a deficit of -\$121,887, primarily due to Modular Classroom construction revenue not being received in advance of expenses, barnyard expenses that will be offset with deferred revenue and annual insurance and membership fees that were processed in full during the month. The board remains in a strong financial position, poised to draw down the surplus as budgeted.

Motion (029-25/26) to approve the treasurer's report as presented - Amie Meunier, Second, Kristen Kuhn - Carried.

b) Administration Expenses - Quarterly reports board and administration expenses to be posted on the website.

Approved

Motion (030-25/26) to approve the administration reimbursements as presented. – Kristen Kuhn, Second, Amie Meunier – Carried.

c) Donations - to accept the following donations as presented.

- i. Humble Hearts Before and After School Care \$65 - general - administration discretion.
- ii. Doug Nicholls - \$400 - donation purpose designated by the donor.
- iii. Anonymous - \$5,000 - general - administration discretion.
- iv. Anonymous - \$15,000 - donation purpose designated by the donor.

Motion (031-25/26) to approve the donations as presented. – Kristen Kuhn, Second, Amie Meunier – Carried

15. Unfinished Business

- a. Modular Classroom Project - Megan Olynyk
 - i. On target to move in over the holiday break in December.
- b. School Construction Accelerator Pilot (SCAP) Update - Megan Olynyk
 - i. Consultation with Leduc County, the land owner and Alberta Infrastructure continues for subdivision application
- c. Highway Speed Pilot Project - Amie Meunier
 - i. No new updates waiting on power sources to get completed.

16. New Business - Kelsey Huber

- a. Enrollment projections for 2026/2027 school year.

Motion (032-25/26) – Motion to approve the student enrollment projections at minimum maintenance of current enrollment. Amie Meunier, Second Kristen Kuhn – Carried.

17. Ratification of Electronic Motions Passed

- a. Motion (025-25/26): I move that the Board approve the 2024–2025 AERR as presented, with the understanding that minor formatting adjustments may be made to enhance readability and meet downloadable format standards.
November 30, 2025

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18. Questions - Open Floor
19. Closing Remarks - Kelsey Huber
20. Adjourned at 8:01 pm

The next meeting is January 21, 2026.

A handwritten signature in black ink that reads "Kelsey Huber." The signature is written in a cursive, fluid style with a vertical line extending downwards from the end of the "r".

Signature:

January 27, 2026